

# CONFIRMED MINUTES

## OPEN BOARD OF DIRECTORS MEETING



At the **Open Board of Directors** on **Mar 26, 2024** these minutes were **confirmed as presented**.

<b>Name:</b>	Temiskaming Hospital
<b>Date:</b>	Tuesday, January 23, 2024
<b>Time:</b>	5:30 PM to 8:12 PM (EST)
<b>Location:</b>	Boardroom, Temiskaming Hospital
<b>Board Members:</b>	Jim Rowe (Chair), Christine Beeson, Bruce Hawkins, Dan Fenety, Denise Balch, Derrick Wardell, Jocelyn Moreno, Sandra Perreault
<b>Attendees:</b>	Brent Maranzan, Brent Gabbani, Carla Porter, Jessica Stewart, Mike Baker, Dr. Peter Hutten-Czapski, Rikki Hendrickson, Dr. Stacy Desilets
<b>Apologies:</b>	Walter Humeniuk, Dania Johanson
<b>Guests/Notes:</b>	Brian Kytzor, Chief Regional Officer, North Region, Ontario Health North Lynne Kinuthia, Consultant, System Strategy, Planning, Design and Implementation, Nipissing & Temiskaming Terry Tilleczek, Vice President, System Strategy, Planning, Design & Implementation

### 1. Welcome

#### 1.1 Call to Order

The meeting was called to order at 1731 hours.

#### 1.2 Land Acknowledgment

The Chair offered a Land Acknowledgement.

#### 1.3 Declaration of Conflicts of Interest

#### 1.4 Approval of Agenda

The agenda was presented for approval with no objections.

### 2. Consent Agenda

#### 2.1 Approval of Motions

Any Board Director who wishes to ask a question, discuss, or oppose an item that is listed below may have it removed from the Consent Agenda by contacting the

Secretary of the Board prior to the meeting, or by asking that it be removed when the Chair reads 1.4 Approval of Agenda.

It is recommended that the Consent Agenda, consisting of the following, be accepted:

- Report of the Treasurer - November 2023 Year end Projection
- Archive policy GOV-11 Integration
- Amend policy GOV-10 Code of Conduct
- Amend policy GOV-1 Board Travel and Associated Expenses
- Indigenous Cultural Training for Board Directors
- 2024-25 priority capital equipment list
- Use of investment funds up to \$260,000 for the parking lot project
- Fiscal Advisory Committee Terms of Reference

Minutes of meetings included for information sharing purposes.

- Medical Advisory Committee - December 14, 2023, January 11, 2024
- Quality & Service Planning Committee - January 10, 2024
- Governance Committee - January 11, 2024
- Finance & Resource Planning Committee - January 15, 2024



### Consent Agenda

That the consent agenda for January 23, 2024 be approved.

**Decision Date:** Jan 23, 2024  
**Mover:** Jocelyn Moreno  
**Seconded:** Sandra Perreault  
**Outcome:** Approved

## 2.2 Approval of Previous Minutes - November 28, 2023

**Open Board of Directors Nov 28, 2023**, the minutes were confirmed as presented.

## 3. Decision

### 3.1 Allocation of Investments Funds to the ONE Project

Mike Baker explained the need to formalize and allocate the remainder of investments funds to the ONE Meditech Expense Project for the repayment of the TD Line of Credit. In the case that funds are required for capital purchases, a request will be brought forward for Board approval.



### Allocation of Investments to ONE Expense

*That the Board of Directors approves the allocation of its investment funds to the ONE Meditech Expense Project for the repayment of the TD Line of Credit.*

**Decision Date:** Jan 23, 2024  
**Mover:** Jocelyn Moreno  
**Seconded:** Sandra Perreault  
**Outcome:** Approved

## 4. Discussion

### 4.1 Sustainability Analysis & Plan

**Brian Ktytor, Lynne Kinuthia, and Terry Tilleczek joined the meeting at 1800 hours.**

Mike Baker presented, **see attached**, to the Board of Directors and Ontario Health North, the Hospital's long and short term plans and the major factors that impact achieving that plan. With the current financial situation being unsustainable, Mike explained the hospital's aspirations, recent history, current legacy, and today decisions for the future.

In response to an inquiry it was clarified that the ONE Expanse Project will be a net cost. Brian remarked on the extensive benefits the system will provide the north and the monumental lift in the future. The ministry does not have plans to fund Health Information Systems.

The timeline of budget announcements remains unclear. Given the current undesirable stressful environment, Brian remarked and commended Temiskaming Hospital on its effective management, desire for better health outcomes, and continuing to show up for its community.

Jim Rowe thanked Brian, Terry and Lynne for the offer to join the meeting for a conversation.

**Brian Ktytor, Lynne Kinuthia, and Terry Tilleczek exited the meeting at 1915 hours.**

## 5. Reports

### 5.1 Board Chair - No Report.

### 5.2 Chief Nursing Executive

Jessica Stewart's report was pre-circulated for members' information, **see attached**. The report touched on the following topics: Seasonal Respiratory Pathogen Updates; COVID-19 Volumes and Outbreaks; Physician Recruitment; and Diagnostic Imaging Volumes.

### 5.3 Vice President of Patient Services

Rikki Hendrickson's report was pre-circulated for members' information, **see attached**. The report touched on the following topics: Patient Occupancy and Capacity, Emergency Department Visits including Pediatric ED Volumes, ALC Occupancy and Management, Emerging ALC Initiatives, Nursing Recruitment including clinical staffing review; and Meditech Expanse.

Rikki expanded on how there are no vacancies, for cross training, agency nurses remain a resource.

### 5.4 Chief Operating Officer

Brent Gabbani's report was pre-circulated for members' information, see attached. The report covered Tenants; employee benefits, staffing levels, staffing software; Facilities; Nutrition & Food Services, Laundry; Risk Management, Health & Safety, and Security; Information Technology and ONE Expanse.

To provide suitable accommodations for general surgeon locums, the hospital has rented a house to remove a recruitment barrier.

## 5.5 Chief Financial Officer Report

Brent Maranzan's report touched on cash flow and the financial situation, the report was pre-circulated for members' information, **see attached**.

## 5.6 President & Chief Executive Officer

Pre-circulated for members' review and information was Mike Baker's report, **see attached**. The operations scorecard for the period ending December 31, 2023 was pre-circulated for members' information.

## 5.7 Hospital Foundation

The Foundation welcomed a new Board Director, Matthew Golcic. The annual Radiothon will be held on February 2, 2024.

## 6. Information / Correspondence

### 6.1 Newspaper Clippings & Facebook Posts

Pre-circulated for information purposes were:

- newspaper clippings; and
- social media posts.

## 7. In-Camera Business (separate agenda)

### 7.1 Motion - Move to In-Camera



#### Move to In-Camera Meeting

*That the meeting move in-camera at 1953 hours.*

**Decision Date:** Jan 23, 2024  
**Mover:** Christine Beeson  
**Seconded:** Denise Balch  
**Outcome:** Approved

### 7.2 Motion - Reconvene Open Meeting



#### Reconvene Open Meeting

*That the Open Board meeting reconvenes at 2011 hours without a report.*

**Decision Date:** Jan 23, 2024  
**Mover:** Bruce Hawkins  
**Seconded:** Derrick Wardell  
**Outcome:** Approved

## 8. Adjournment

### 8.1 Adjourn the meeting

**Next meeting:** Open Board of Directors - Mar 26, 2024, 5:30 PM

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_