

# CONFIRMED MINUTES

## OPEN BOARD OF DIRECTORS

At the **Open Board of Directors** on **Nov 28, 2023** these minutes were **confirmed as presented**.

<b>Name:</b>	Temiskaming Hospital
<b>Date:</b>	Tuesday, September 26, 2023
<b>Time:</b>	5:30 PM to 7:45 PM (EDT)
<b>Location:</b>	Boardroom / GoToMeeting, Temiskaming Hospital
<b>Board Members:</b>	Jim Rowe (Chair), Bruce Hawkins, Christine Beeson, Dan Fenety, Dania Johanson, Denise Balch, Derrick Wardell, Jocelyn Moreno, Sandra Perreault, Walter Humeniuk
<b>Attendees:</b>	Carla Porter, Jessica Stewart, Dr. Peter Hutten-Czapski, Dr. Stacy Desilets, Brent Maranzan, Rikki Hendrickson, Brent Gabbani, David Murray

### 1. Welcome

#### 1.1 Call to Order

The meeting was called to order at 1732 hours. A welcome was expressed to David Murray, Brent Gabbani, Jessica Stewart, and Rikki Hendrickson.

#### 1.2 Land Acknowledgment

The Chair offered a Land Acknowledgement.

#### 1.3 Declaration of Conflicts of Interest

#### 1.4 Approval of Agenda

The agenda was presented with changes; the minutes from the Finance & Resource Planning Committee and Quality & Service Planning Committee was moved to item 5.1 Discussion.

### 2. Consent Agenda

#### 2.1 Approval of Motions



**That the consent agenda for September 26, 2023 be approved.**

That the consent agenda for September 26, 2023 be approved.

**Decision Date:** Sep 26, 2023  
**Mover:** Dania Johanson  
**Second:** Christine Beeson

**Outcome:** Approved

## 2.2 Approval of Previous Minutes - May 30, 2023

Open Board of Directors May 30, 2023, the minutes were confirmed as presented.

## 3. Education Session

### 3.1 Governance vs Management

Heather Pessione, Borden Ladner Gervais presented on Governance vs Management, **see attached**. The role of the Board, its responsibilities, objectives and challenges including the characteristics of effective governance were discussed. The line between governance and management is established by implementing controls, eg. policies, by-laws, agreements, which defines the line with the right work. The CEO and Board Chair have to actively manage the line.

Directors were provided homework to review the Guide to Good Governance in detail to understand the seven functions of the Board for a high impact governance model.

## 4. Decision

### 4.1 Motion -Hospital Service Accountability Agreement (HSAA)

David Murray answered the question on why the HSAA is being extended. With the uncertainties, which were discussed at a prior meeting, it is to ensure funding can continue, therefor an extension was offered.



### Motion -Hospital Service Accountability Agreement (HSAA)

*That the Board of Directors approves signing the Extending Letter of the Hospital Service Accountability Agreement to March 31, 2024.*

**10 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Dania Johanson , Denise Balch , Derrick Wardell , Jim Rowe , Jocelyn Moreno , Sandra Perreault , Walter Humeniuk

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Sep 26, 2023

**Mover:** Christine Beeson

**Seconder:** Dania Johanson

**Outcome:** Approved

### 4.2 Motion -Collaborative Decision-Making Agreement (CDMA) Timiskaming Area OHT

David Murray explained the CDMA, its purpose, importance and true partnership.



### Motion -Collaborative Decision-Making Agreement (CDMA) Timiskaming Area OHT

*That the Board of Directors supports Temiskaming Hospital entering into a Collaborative Decision-Making Agreement with organizations and individuals, that have agreed to work together to achieve a shared objective of providing a continuum of integrated and coordinated health*

*care and support services to the persons to whom they provide care and services, and operating as the Timiskaming Area Ontario Health Team.*

**10 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Dania Johanson , Denise Balch , Derrick Wardell , Jim Rowe , Jocelyn Moreno , Sandra Perreault , Walter Humeniuk

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Sep 26, 2023  
**Mover:** Walter Humeniuk  
**Seconder:** Sandra Perreault  
**Outcome:** Approved

## 5. Discussion

### 5.1 Finance & Resource Planning Committee

Context was requested on the the year-end deficit projection and cash position. Brent Maranzan explained that the cash position can fluctuate by \$1M on any given month. This is the time of year where uncertainty is at an all time high. Historically, in the fall, one time funding announcements are received. **A back up plan to finance the deficit was requested, in the case that the Ministry does not come through.**

### 5.2 Quality & Service Planning Committee

Clarification on the HIROC Risk Assessment Checklists Program average implementation score was provided.

## 6. Reports

### 6.1 Board Chair - No Report

### 6.2 President & Chief Executive Officer

David Murray, Interim CEO provided a verbal report that included his perspective of the organization which was very positive, acknowledging a very competent energetic team. David reinforced Brent Maranzan's response on the financial situation to reassure unease.

The hospital is in an anomaly position with having to raise funds to operate its CAT Scan. This has been raised with Ontario Health in conversation as well strategically applying for volumes.

### 6.3 Chief Nursing Executive

Jessica Stewart's report was pre-circulated for members' information, see attached. The report touched on the following topics: Northeastern Ontario Policy Consortium, Qualtrics, Patient and Family Advisory Committee, BORN Privacy Breach, Health Records, Laboratory - Outpatient Bookings, Infection Prevention and Control, Ambulatory Clinics/ Physician Recruitment and Diagnostic Imaging.

### 6.4 Vice President of Patient Services

Rikki Hendrickson's report was pre-circulated for members' information, see attached. The report touched on the following topics: Patient Occupancy and Capacity,

Emergency Department Visits, ALC Occupancy and Management, Emerging ALC Initiatives, Nursing Recruitment including agency nursing, Surgical Update including Recruitment, Trillium Gift of Life Network, Pharmacy – Meditech Expense, and Meditech Expense preparation (Clinical).

**David Murray exited the meeting at 1700 hours and Dr. Desilets exited at 1902 hours.**

## 6.5 Chief Operating Officer

Brent Gabbani's report was pre-circulated for members' information, see attached. The report covered Tenants, Landscaping, Human Resources, and Facilities. Brent shared an update on the Extendicare matter and that they have reestablished commitment. The lease agreement with Mino M'shki-ki was extended. Both these items, reinforce the need for an updated master plan.

## 6.6 Chief Financial Officer

Brent Maranzan provided a verbal report.

## 6.7 Hospital Foundation

Jim Rowe reported that other fund raising opportunities are being considered as interest in the 50/50 has declined significantly.

## 7. Information / Correspondence

### 7.1 Newspaper Clippings & Facebook Posts

Pre-circulated for information purposes were:

- newspaper clippings; and
- Facebook posts

**Jessica Stewart, Rikki Hendrickson, Brent Maranzan, Brent Gabbani, Dr. Hutten-Czapski and Carla Porter exited the meeting at 1932 hours.**

## 8. In-Camera Business (separate agenda)

### 8.1 Motion - Move to In-Camera



#### Move In-camera

*That the meeting move in-camera at 1933 hours.*

**Decision Date:** Sep 26, 2023  
**Mover:** Sandra Perreault  
**Seconder:** Bruce Hawkins  
**Outcome:** Approved

### 8.2 Motion - Reconvene Open Meeting



#### Motion - Reconvene Open Meeting

*That the Open Board meeting reconvenes at 1944 hours with no report.*

**Decision Date:** Sep 26, 2023

**Mover:** Denise Balch  
**Seconded:** Bruce Hawkins  
**Outcome:** Approved

## 9. Adjournment

### 9.1 Adjourn the meeting

**Next meeting:** Open Board of Directors - Nov 28, 2023, 5:30 PM

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_