

# CONFIRMED MINUTES

## OPEN BOARD OF DIRECTORS

At the **Open Board of Directors** on **May 30, 2023** these minutes were **confirmed as presented**.

<b>Name:</b>	Temiskaming Hospital
<b>Date:</b>	Tuesday, March 28, 2023
<b>Time:</b>	5:30 PM to 7:22 PM (EDT)
<b>Location:</b>	Boardroom / GoToMeeting, Temiskaming Hospital
<b>Board Members:</b>	Jim Rowe (Chair), Bruce Hawkins, Christine Beeson, Dan Fenety, Dania Johanson, Denise Balch, Derrick Wardell, Jocelyn Moreno, Sandra Perreault, Walter Humeniuk
<b>Attendees:</b>	Carla Porter, Jessica Stewart, Mike Baker, Dr. Stacy Desilets, Rikki Hendrickson
<b>Apologies:</b>	Dr. Ryan Sayer

### 1. Welcome

#### 1.1 Call to Order

The meeting was called to order at 1731 hours.

#### 1.2 Land Acknowledgment

The Chair offered a Land Acknowledgement.

#### 1.3 Declaration of Conflicts of Interest

#### 1.4 Approval of Agenda

The agenda was presented for approval with no objections.

### 2. Consent Agenda

#### 2.1 Approval of Motions

Any Board Director who wishes to ask a question, discuss, or oppose an item that is listed below may have it removed from the Consent Agenda by contacting the Secretary of the Board prior to the meeting, or by asking that it be removed when the Chair reads 1.4 Approval of Agenda.

It is recommended that the Consent Agenda, consisting of the following, be accepted:

- Policy ADM-G-67 Credentialing of Professional Staff

- Policy ADM-G-45 Purchasing Authority and Competitive Procurement
- Terms of Reference - Hospice Palliative Care and Rehabilitation / Restorative Committee.
- Terms of Reference - Pharmacy and Therapeutics Committee
- 2023-24 Quality Improvement Plan, and Narrative
- Patient Safety Plan
- Professional Staff Board Appointed By-Law

Minutes of meetings included for information sharing purposes.

- Medical Advisory Committee - February 9 + March 9, 2023
- Quality & Service Planning Committee - March 8, 2023
- Governance Committee - March 14, 2023



### Consent Agenda

*That the consent agenda of March 28, 2023 be approved.*

**Decision Date:** Mar 28, 2023  
**Mover:** Dan Fenety  
**Seconded:** Dania Johanson  
**Outcome:** Approved

## 2.2 Approval of Previous Minutes - January 24, 2023

Open Board of Directors Jan 24, 2023, the minutes were confirmed as presented.

## 3. Education Session

### 3.1 Clinical Services

Jessica Stewart presented on the full scope of clinical services, which covered: Laboratory; Diagnostic Imaging; Patient Relations including Patient & Family Advisory Committee, and Electronic Patient Experience Survey; Privacy; Health Records; Pharmacy; Operative Services, Obstetrical / Newborn Services; Infection Prevention and Control; Medical/Surgical/Complex Continuing Care including the bed allocation per department; Allied Health Professionals; Special Care Unit; Emergency Department; Day Medicine; Quality & Patient Safety; Clinical Education; Respiratory Therapy; and Specialist Clinics.

From inquiries, further information was provided on:

- patient satisfaction survey electronic
- ALC measures / provincial benchmarks
- births and c-sections.

## 4. Decision

### 4.1 Motion - Annual Operations Plan (January 01, 2023 – March 31, 2024)

Mike Baker presented the annual operations plan for 2023-2025 with an overview of the matrix used to establish the prioritization.

**Dr. Stacy Desilets joined the meeting at 1816 hours.**

The operations scorecard circulated with the CEO report at each Board meeting will provide regular updates on the status of the initiatives.



### **Motion - Annual Operations Plan (January 01, 2023 – March 31, 2024)**

*That the Board of Directors approves the annual operations plan as presented.*

**10 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Dania Johanson , Denise Balch , Derrick Wardell , Jim Rowe , Jocelyn Moreno , Sandra Perreault , Walter Humeniuk

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Mar 28, 2023  
**Mover:** Walter Humeniuk  
**Seconder:** Dania Johanson  
**Outcome:** Approved

## 5. Discussion

## 6. Reports

### 6.1 Board Chair

Jim Rowe reported that he will be attending the OHA Leadership Summit with the CEO in Toronto at the beginning of May. Feedback was provided to the Board Directors on their level of engagement, it is appreciated and acknowledges and supports staff efforts.

### 6.2 President & Chief Executive Officer

Pre-circulated for members' review and information was Mike Baker's report, see attached. The operations scorecard for the period ending February 28, 2023 and COVID trend charts were pre-circulated for members' information. The COVID taskforce is reuniting to discuss next steps with decreasing protocols for screening, masking, social distancing.

The Operations Scorecard circulated each month with the CEO's report, provides monthly statistics for occupancy, year end financial projection, ALC patient days, Emergency Department Visits and wait time to initial assessment. It also provides the status of each initiative within the Operations Plan, color coded to indicate if it is on track.

Inquiries were answered related to the agency nurses situation.

### 6.3 Chief Nursing Executive

Jessica Stewart's report was pre-circulated for members' information, see attached. The report touched on the following topics: Patient Occupancy and Capacity, ALC Occupancy and Management, Emerging ALC Initiatives, COVID-19 Updates including assessment centre, Surgical Update including Recruitment and Surgical Recovery Initiatives, and Ontario Breast Screening Program (OBSP) detailing the recent approval to become a formal assessment site for OBSP with formal endorsement from our Radiology Lead and HSN representative.

## 6.4 Corporate Services

The report was pre-circulated for members' review, see attached. Mike Baker reported on the corporate services departments.

## 6.5 Hospital Foundation

Dania Johanson provided a summary of the meeting discussions. The budget for the new campaign was approved with annual goals set.

## 7. Information / Correspondence

### 7.1 Newspaper Clippings & Facebook Posts

Pre-circulated for information purposes were:

- newspaper clippings; and
- social media posts.

## 8. In-Camera Business (separate agenda)

### 8.1 Motion - Move to In-Camera



**That the meeting move in-camera at 1703 hours.**

*That the meeting move in-camera at 1703 hours.*

**Decision Date:** Mar 28, 2023  
**Mover:** Christine Beeson  
**Seconder:** Dan Fenety  
**Outcome:** Approved

### 8.2 Motion - Reconvene Open Meeting



**Reconvene Open Meeting**

*That the Open Board meeting reconvenes at 1921 hours with no report.*

**Decision Date:** Mar 28, 2023  
**Mover:** Bruce Hawkins  
**Seconder:** Christine Beeson  
**Outcome:** Approved

## 9. Meeting Evaluation

### 9.1 Return to Board Liaison directly following the Meeting

Members' were asked to complete the evaluation and return to the Board Liaison, following the meeting.

## 10. Adjournment

### 10.1 Adjourn the meeting

**Next meeting:** Open Board of Directors - May 30, 2023, 5:30 PM

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_