

# CONFIRMED MINUTES

## OPEN BOARD OF DIRECTORS

At the **Open Board of Directors** on **Jan 24, 2023** these minutes were **confirmed as presented**.

<b>Name:</b>	Temiskaming Hospital
<b>Date:</b>	Tuesday, November 29, 2022
<b>Time:</b>	5:30 PM to 7:40 PM (EST)
<b>Location:</b>	Boardroom / GoToMeeting, Temiskaming Hospital
<b>Board Members:</b>	Jim Rowe (Chair), Jocelyn Moreno, Denise Balch, Bruce Hawkins, Dan Fenety, Dania Johanson, Sandra Perreault, Walter Humeniuk
<b>Attendees:</b>	Carla Porter, Mike Baker, Dr. Stacy Desilets, Jessica Stewart
<b>Apologies:</b>	Derrick Wardell, Christine Beeson, Dr. Ryan Sayer

### 1. Welcome

#### 1.1 Call to Order

The meeting was called to order at 1734 hours.

#### 1.2 Declaration of Conflicts of Interest

#### 1.3 Land Acknowledgment

The Chair offered a Land Acknowledgement.

#### 1.4 Approval of Agenda

The agenda was presented for approval with no objections.

### 2. Approval of Previous Minutes

#### 2.1 October 25, 2022

**Open Board of Directors Meeting Oct 25, 2022**, the minutes were confirmed as presented.

### 3. Reports

#### 3.1 Board Chair

Jim Rowe reported on the efforts to obtain funding for agency nurses.

### 3.2 President & Chief Executive Officer

Pre-circulated for members' review and information was Mike Baker's report, see attached. The operations scorecard for the period ending October 31, 2022 and COVID trend charts were pre-circulated for members' information.

Mike Baker explained the rationale for including agency nursing within COVID expenses as guided by the Ministry. With the change in how COVID expenses are being reimbursed, the October Year End Projection reflected agency nursing costs separate from COVID.

The communication plan is underway for the launch of the new Strategic Plan. The Operations Plan is expected to be completed and presented to the Board in January 2023.

### 3.3 Chief Nursing Executive

Jessica Stewart's report was pre-circulated for members' information, see attached. The report covered patient and ALC occupancy and capacity; Surgical Pathway Innovation and Efficiency Initiative Funding; and critical care clinical nurse educator.

Jessica expanded on the emerging ALC initiatives. An inquiry on surgical wait times was addressed.

### 3.4 Corporate Services

The report was pre-circulated for members' review, see attached. Mike Baker reported on the corporate services departments. The sustainability of the Finance department has been challenging with the current staffing and recruitment obstacles.

### 3.5 Hospital Foundation

Dania Johanson reported that discussions continue on wrapping up the Care Close to Home campaign. A new campaign will be launched in the new year. There are many upcoming activities: Christmas mailer, donations being collected at local restaurants while people are dining; as well as radio advertisements.

It was decided to renew the 50/50 fundraiser for one more year. A trending comparison will be completed with neighboring hospitals to understand if draws are decreasing across all campaigns similarly to us.

## 4. Ontario Health Team - Application Approval

### 4.1 Équipe Santé des régions du Timiskaming Area Health Team

Mike Baker presented on the progress of the development and application process of the local Ontario Health Team (OHT). The Full Application to become an Ontario Health Team was pre-circulated for members' information, see attached. By approving today, Temiskaming Hospital is agreeing that the district should have its own OHT. Ontario Health North has been a great partner in assisting with the application progression.



#### **That the Temiskaming Hospital Board of Directors supports the Équ...**

*That the Temiskaming Hospital Board of Directors supports the Équipe Santé des régions du Timiskaming Area Health Team's full application to become an Ontario Health Team.*

**Decision Date:** Nov 29, 2022  
**Mover:** Bruce Hawkins  
**Seconded:** Denise Balch  
**Outcome:** Approved

## 5. Committee Reports

### 5.1 Professional Staff, Minutes of Sept 29, 2022 / Motion - Hospital Security

Dr. Stacy Desilets addressed the motion raised from the Professional Staff.

**Jocelyne Moreno entered the meeting at 1853 hours.**

OPP costs and insurance considerations will be part of the business plan.



### Professional Staff, Minutes of Sept 29, 2022 / Motion - Hospital Security

*That the Board of Directors supports the Chief Executive Officer with the review of security guards in the hospital, recognizing the importance.*

**7 Supported:** Bruce Hawkins , Dan Fenety , Dania Johanson , Denise Balch , Jim Rowe , Sandra Perreault , Walter Humeniuk

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Nov 29, 2022  
**Mover:** Dania Johanson  
**Seconded:** Sandra Perreault  
**Outcome:** Approved

### 5.2 Quality & Service Planning Committee, Minutes of November 9, 2022

Sandra Perreault provided highlights of the meeting.

### 5.3 Finance & Resource Planning Committee, Minutes of November 21, 2022

Mike Baker provided highlights of the meeting. The September 2022 results have a projected operating surplus of \$2,501,217 excluding COVID impacts. Considering the significance of COVID-19 on operations, details of the year-end projection including the COVID impact has created a deficit of \$2,154,956.

The ministry communicated that one-time pandemic prevention and containment funding will be reimbursed for COVID-19 incremental expense for the first quarter of 2022-23 in the next few weeks. One-time funding will also be provided to support hospitals with pandemic prevention and containment costs. This additional one-time funding is intended to offset a portion of ongoing pandemic-related operating expenses for the remainder of the fiscal year.

### 5.4 Motion - September Year End Projection

Cash flow is closely managed with the delay of ministry payments. All local vendor payments are current.



### Motion - September Year End Projection

*That the Report of the Treasurer be approved.*

7 Supported

0 Opposed

0 Abstained

**Decision Date:** Nov 29, 2022  
**Mover:** Denise Balch  
**Seconder:** Bruce Hawkins  
**Outcome:** Approved

## 5.5 Medical Advisory Committee, Minutes of November 10, 2022

Dr. Desilets presented the MAC minutes and noted as it relates to a QIP indicator that is under target. Our community is seeing limited access to psychiatry services at this time. A visiting psychiatrist helped manage the volumes and of recently has decreased his visits to the community. Including the physician has retired who provided CAMH virtual visits. CAMH is working hard to replace the physician. Due to the limited access to psychiatry at the moment, we will notice repercussions until those services are replenished. The hospitals' physician recruiter is working through finding a replacement to service our visiting specialist clinic.

## 6. Correspondence / For Information Purposes

### 6.1 Newspaper Clippings & Facebook Posts

Pre-circulated for information purposes were:

- newspaper clippings; and
- social media posts.

### 6.2 Patient Relations - Compliment / Complaint Letter + Response

Pre-circulated for information purposes were:

- patient compliments; and
- patient concerns.

Discussion was held.

## 7. In-Camera Business

### 7.1 Motion - Move to In-Camera



#### Motion - Move to In-Camera

*That the meeting move in-camera at 1935 hours.*

7 Supported

0 Opposed

0 Abstained

**Decision Date:** Nov 29, 2022  
**Mover:** Walter Humeniuk  
**Seconder:** Jocelyn Moreno  
**Outcome:** Approved

## 7.2 Motion - Reconvene Open Meeting



### Motion - Reconvene Open Meeting

*That the Open Board meeting reconvenes at 1939 hours with no report.*

7 Supported

0 Opposed

0 Abstained

**Decision Date:** Nov 29, 2022

**Mover:** Sandra Perreault

**Second:** Dan Fenety

**Outcome:** Approved

## 8. Adjournment

### 8.1 Adjourn the meeting

**Next meeting:** DRAFT Open Board of Directors - Mar 28, 2023, 6:30 PM

Meeting without Management to follow.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_