

CONFIRMED MINUTES

OPEN BOARD OF DIRECTORS MEETING

At the **Open Board of Directors Meeting** on **Oct 25, 2022** these minutes were **confirmed as presented**.

Name:	Temiskaming Hospital
Date:	Tuesday, September 27, 2022
Time:	5:30 PM to 7:35 PM (EDT)
Location:	Boardroom / GoToMeeting, Temiskaming Hospital
Board Members:	Bruce Hawkins, Christine Beeson, Dan Fenety, Denise Balch, Jim Rowe (Chair), Jocelyn Moreno, Derrick Wardell, Walter Humeniuk, Dania Johanson
Attendees:	Angie Manners, Carla Porter, Mike Baker, Dr. Stacy Desilets
Apologies:	Sandra Perreault, Dr. Ryan Sayer
Guests/Notes:	Heather Pessione, BLG Danielle Rocheleau, Laridae

1. Welcome

1.1 Call to Order

The meeting was called to order at 1730 hours.

1.2 Declaration of Conflicts of Interest

1.3 Approval of Agenda

The agenda was presented for approval with no objections.

2. Education Session

2.1 Governance vs Operations, BLG Presentation

Heather Pessione, Borden Ladner Gervais presented a Virtual Workshop on Key Considerations in Hospitals Board Governance. The role of the Board, its responsibilities, objectives and challenges including the characteristics of effective governance were discussed.

The line between governance and management is established by implementing controls, eg. policies, by-laws, agreements, which defines the line with the right work. The CEO and Board Chair have to actively manage the line.

Directors were provided homework to review the Guide to Good Governance in detail to understand the seven functions of the Board for a high impact governance model.

3. Other Business

3.1 Motion - Presentation of Strategic Plan + Mission, Vision, Values

Danielle Rocheleau joined the meeting at 1800 hours.

Danielle Rocheleau from Laridae presented the final strategic plan with a brief overview of the process that helped define the plan.

Feedback was received and will be applied. Next steps, once approval is received, is to:

- Finalize French translation of both documents
- Finalize the design for both English and French
- Role out communication plan
- Begin operational planning

Danielle Rocheleau exited the meeting at 1833 hours.



Motion - Presentation of Strategic Plan + Mission, Vision, Values

That the Board of Directors approves the proposed 2022 – 2027 Strategic Plan and Mission, Vision, Values.

9 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Dania Johanson , Denise Balch , Derrick Wardell , Jim Rowe , Jocelyn Moreno , Walter Humeniuk

0 Opposed:

0 Abstained:

Decision Date: Sep 27, 2022
Mover: Walter Humeniuk
Seconder: Dan Fenety
Outcome: Approved

3.2 Review Board Annual Work Plan

The Board work plan for 2022/23 was pre-circulated for members' information. The education sessions were developed based on feedback from Director questionnaires.

To ensure the length of Board meetings remain reasonable, limiting education sessions to 30 minutes including questions will be coordinated in advance with structure and parameters. As an exception items requiring more time could be held on a separate occasion.

4. Approval of Previous Minutes

4.1 July 26, 2022

Open Board of Directors Meeting Jul 26, 2022, the minutes were confirmed as presented.

5. Committee Reports

5.1 Quality & Service Planning Committee, Minutes of September 14, 2022

Angie Manners provided highlights of the meeting. The higher areas of risks were recognized.

5.2 Finance & Resource Planning Committee, Minutes of September 19, 2022

Christine Beeson provided highlights of the meeting. The July 2022 results projected an operating surplus of \$2,418,942 excluding COVID impacts. Considering the significance of COVID-19 on operations, details of the year-end projection including the COVID impact resulting in a deficit. Discussions continue with Ontario Health to cover the additional costs of agency nurses, COVID expenses and increased occupancy. Agency nurse costs are a significant factor which previously was covered under COVID.

5.3 Motion - July Year End Projection



Motion - July Year End Projection

That the Report of the Treasurer be approved.

9 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Dania Johanson , Denise Balch , Derrick Wardell , Jim Rowe , Jocelyn Moreno , Walter Humeniuk

0 Opposed:

0 Abstained:

Decision Date: Sep 27, 2022
Mover: Denise Balch
Seconder: Dania Johanson
Outcome: Approved

5.4 Medical Advisory Committee, Minutes of September 8, 2022

Dr. Stacy Desilets provided highlights, specifically on the infrastructure emergency and the successes achieved with physician recruitment.

5.5 Motion - Terms of Reference, ER/SCU Committee



Motion - Terms of Reference, ER/SCU Committee

That the Board of Directors approves the Terms of Reference as presented in Appendix B of the ER/SCU Committee minutes of June 29, 2022.

9 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Dania Johanson , Denise Balch , Derrick Wardell , Jim Rowe , Jocelyn Moreno , Walter Humeniuk

0 Opposed:

0 Abstained:

Decision Date: Sep 27, 2022
Mover: Bruce Hawkins
Seconder: Dan Fenety
Outcome: Approved

6. Reports

6.1 Board Chair - no report.

6.2 President & Chief Executive Officer

Pre-circulated for members' review and information was Mike Baker's report, see attached. The operations scorecard for the period ending August 31, 2022 and COVID trend charts were pre-circulated for members' information.

We received notification that the OHT full application is to be submitted by November 30, 2022.

6.3 Chief Nursing Executive

Angie Manners' report was pre-circulated for members' information, see attached. The report covered patient and ALC occupancy and capacity; regional assessment center; and Nursing recruitment. To increase interest with recruitment an interactive video with nurses from a variety of departments is under development.

6.4 Chief Financial Officer

The report was pre-circulated for members' review, see attached. Mike Baker reported on the corporate services departments. A shared CFO with Timmins will be onboarded.

6.5 Hospital Foundation

Mike Baker reported on the 50/50 fundraiser. Julie Durling was welcomed as the new Foundation Assistant.

7. Correspondence / For Information Purposes

7.1 Newspaper Clippings & Facebook Posts

Pre-circulated for information purposes were:

- newspaper clippings;
- Facebook posts.

8. In-Camera Business

8.1 Motion - Move to In-Camera



Motion - Move to In-Camera

That the meeting move in-camera at 1922 hours.

9 Supported

0 Opposed

0 Abstained

Decision Date: Sep 27, 2022

Mover: Christine Beeson

Seconder: Derrick Wardell

Outcome: Approved

8.2 Motion - Reconvene Open Meeting



Motion - Reconvene Open Meeting

That the Open Board meeting reconvenes at 1934 hours with a report.

9 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Dania Johanson , Denise Balch , Derrick Wardell , Jim Rowe , Jocelyn Moreno , Walter Humeniuk

0 Opposed:

0 Abstained:

Decision Date: Sep 27, 2022

Mover: Bruce Hawkins

Second: Christine Beeson

Outcome: Approved

9. Adjournment

9.1 Adjourn the meeting

Next meeting: Open Board of Directors Meeting - Oct 25, 2022, 5:30 PM

Meeting without Management to follow.

Signature: _____

Date: _____