

CONFIRMED MINUTES

OPEN BOARD OF DIRECTORS MEETING



At the **Open Board of Directors Meeting** on **Sep 27, 2022** these minutes were **confirmed as presented**.

Name:	Temiskaming Hospital
Date:	Tuesday, July 26, 2022
Time:	5:30 PM to 7:51 PM
Location:	Boardroom / GoToMeeting, Temiskaming Hospital
Board Members:	Bruce Hawkins, Christine Beeson, Dan Fenety, Denise Balch, Jim Rowe, Jocelyn Moreno, Derrick Wardell, Walter Humeniuk, Dania Johanson
Attendees:	Dr. Ryan Sayer, Angie Manners, Carla Porter, Mike Baker, Dr. Stacy Desilets
Apologies:	Sandra Perreault, Pascal Simard

1. Welcome

1.1 Call to Order

The meeting was called to order at 1733 hours.

1.2 Declaration of Conflicts of Interest

1.3 Approval of Agenda

The agenda was presented for approval with no objections.

2. Approval of Previous Minutes

2.1 May 24, 2022

Open Board of Directors Meeting May 24, 2022, the minutes were confirmed as presented.

3. Reports

3.1 Board Chair

Pre-circulated for members' information, see attached.

3.2 Motion - Board Representatives - Hospital Foundation & CAT Scan Foundation



Motion - Board Representatives - Hospital Foundation & CAT Scan Foundation

That the Board of Directors appoints Walter Humenuck to the CAT Scan Foundation and Dania Johanson to the Hospital Foundation.

6 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno

0 Opposed:

0 Abstained:

Decision Date:	Jul 26, 2022
Mover:	Denise Balch
Seconder:	Christine Beeson
Outcome:	Approved

3.3 President & Chief Executive Officer

Pre-circulated for members' review and information was Mike Baker's report, see attached. The operations scorecard for the period ending June 30, 2022 and COVID trend charts were pre-circulated for members' information.

Mike has been recommended for appointment for Board Director of the Ontario Hospital Association.

Discussions are underway with Extendicare regarding the project.

3.4 Corporate Services

The report was pre-circulated for members' review, see attached.

3.5 Chief Nursing Executive

Angie Manner's report was pre-circulated for members' information, see attached. The report covered patient occupancy and capacity; ALC occupancy and management; COVID-19 Assessment Center; and Clinical Leadership.

3.6 Hospital Foundation

Jim Rowe reported a new Foundation Manager was hired, Chrissy Trudel began in early July. The recruitment of an administrative assistant to support the daily tasks is underway.

4. Committee Reports

4.1 Motion - Draft 2021/22 Audited Financial Statements - KPMG Presentation

Mike Baker presented the Audited Financial Statements and Audit Findings Report that were circulated for members' review which received an unqualified or 'clean' audit opinion based on materiality of \$592,000 and a posting threshold of \$29,000.

The hospital ended the year in a small surplus of \$18,194, previous year was a deficit of \$17,694.

Questions raised, discussion ensued.



Motion - 2021/22 Audited Financial Statements - KPMG Presentation

That the Board of Directors approves the audited financial statements, the management report and audit findings report for the year ended March 31, 2022.

6 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno

0 Opposed:

0 Abstained:

Decision Date: Jul 26, 2022

Mover: Dan Fenety

Second: Christine Beeson

Outcome: Approved

4.2 Finance & Resource Planning Committee, Minutes of July 26, 2022

Minutes were pre-circulated for review, see attached.

4.3 Motion - Fiscal Advisory Committee - Terms of Reference

The amended terms of reference were circulated for members' review and approval.



Motion - Fiscal Advisory Committee - Terms of Reference

That the Board of Directors approves the amended terms of reference for the Fiscal Advisory Committee.

6 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno

0 Opposed:

0 Abstained:

Decision Date: Jul 26, 2022

Mover: Jim Rowe

Second: Jocelyn Moreno

Outcome: Approved

4.4 Motion- Attestation Compliance w/Applicable Broader Public Sector Guideline



Motion- Attestation Compliance w/Applicable Broader Public Sector Guideline

That the Board of Directors approves the 2021/22 Attestation of Compliance with Applicable Broader Public Sector Guidelines.

6 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno

0 Opposed:

0 Abstained:

Decision Date: Jul 26, 2022

Mover: Jocelyn Moreno

Second: Christine Beeson

Outcome: Approved

4.5 Motion - Scotiabank Line of Credit

A cash flow projection was circulated for members' information. Mike Baker provided an explanation on the cash situation and findings of unpaid vendors. To facilitate payments a temporary increase to the line of credit is required.



Motion - Scotiabank Line of Credit

That the Board of Directors approve a temporary increase to the line of credit in the amount of \$1,000,000 for a total available balance of \$4,500,000.

6 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno

0 Opposed:

0 Abstained:

Decision Date: Jul 26, 2022

Mover: Jocelyn Moreno

Seconder: Dan Fenety

Outcome: Approved

4.6 Medical Advisory Committee, Minutes of June 16, 2022

Minutes were pre-circulated for review, see attached. Dr. Stacy Desilets expanded on the Medical Advisory Committee's support and recommendation to administration to move forward with removing Temiskaming Hospital from CritiCall for surgical services after hours. This was done to support our health human resources. Dr. Desilets expanded on the Physician Recruitment update.

5. Correspondence / For Information Purposes

5.1 Newspaper Clippings & Facebook Posts

Pre-circulated for information purposes were:

- newspaper clippings; and
- Facebook posts.

5.2 Letter of Resignation

The Board of Directors accepted Pascal Simard's letter of resignation. The Chair will send a response on behalf of the Board.

The Chair called for a break to convene the Annual General Meeting of the Corporation at 1858 hours. The regular meeting reconvened at 1911 hours.

6. In-Camera Business

6.1 Motion - Move to In-Camera



Motion - Move to In-Camera

That the meeting move in-camera at 1911 hours.

6 Supported

0 Opposed

0 Abstained

Decision Date: Jul 26, 2022
Mover: Christine Beeson
Seconders: Denise Balch
Outcome: Approved

6.2 Motion - Reconvene Open Meeting



Motion - Reconvene Open Meeting

That the Open Board meeting reconvenes at 1750 hours.

6 Supported

0 Opposed

0 Abstained

Decision Date: Jul 26, 2022
Mover: Dan Fenety
Seconders: Jim Rowe
Outcome: Approved

7. Adjournment

7.1 Adjourn the meeting

Next meeting: Open Board of Directors Meeting - Sep 27, 2022, 5:30 PM
Meeting without Management to follow.

Signature: _____

Date: _____