

# CONFIRMED MINUTES

## OPEN BOARD OF DIRECTORS MEETING

At the **Open Board of Directors Meeting** on **Apr 26, 2022** these minutes were **confirmed as presented**.

<b>Name:</b>	Temiskaming Hospital
<b>Date:</b>	Tuesday, March 29, 2022
<b>Time:</b>	5:30 PM to 8:48 PM
<b>Location:</b>	Boardroom / GoToMeeting, Temiskaming Hospital
<b>Board Members:</b>	Bruce Hawkins (Chair), Christine Beeson, Dan Fenety, Denise Balch, Jim Rowe, Jocelyn Moreno, Pascal Simard, Richard Males, Sandra Perreault
<b>Attendees:</b>	Adrian Thiel, Angie Manners, Carla Porter, Dr. Colleen Davies, Mike Baker, Dr. Ryan Sayer

### 1. Welcome

#### 1.1 Call to Order

The meeting was called to order at 1731 hours.

#### 1.2 Declaration of Conflicts of Interest

#### 1.3 Approval of Agenda

The agenda was presented for approval with no objections.

### 2. Approval of Previous Minutes

#### 2.1 November 23, 2021

**Open Board of Directors Meeting Mar 1, 2022**, the minutes were confirmed as presented.

### 3. 2022-2023 Budget

#### 3.1 Motion -2022/23 Budget /Hospital Accountability Planning Submission (HAPS)

Pre-circulated for members' review was a presentation on the 2022/23 budget including capital equipment. The Ministry will not be requesting a HAPS, the hospital has moved forward with a number of items to continue with operations. Adrian Thiel presented the 2022/23 budget with a deficit of \$828,500.

Funding increases communicated by the Ministry consist of 1% for Small Hospitals (\$217K base funding) and \$1.825M for ALC Transition Beds (one-time funding).

It was noted that should further information come available, the year end projection will be reflective of these items.

The priority capital equipment list for FY 2022-23 was presented. A number of projects totaling \$73,200, which typically would be covered under HIRF, are urgent and at this time it is unknown what HIRF funds the hospital will receive. A total of \$348,000 of priority items for this fiscal were outlined to purchase with investment funds.



### **Motion -2022/23 Budget /Hospital Accountability Planning Submission (HAPS)**

*That the Board of Directors approves the 2022-23 budget as presented.*

**9 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno , Pascal Simard , Richard Males , Sandra Perreault

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Mar 29, 2022

**Mover:** Dan Fenety

**Second:** Richard Males

**Outcome:** Approved

## **3.2 Motion - 2022/23 Priority Capital Equipment**



### **Motion - 2022/23 Priority Capital Equipment**

*That the Board of Directors approves the use of investments of up to \$348,000 on capital expenditures for FY 2022-23 and the use of investments of up to \$73,193 for capital expenditures to be replenished with HIRF funding if/when received.*

**9 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno , Pascal Simard , Richard Males , Sandra Perreault

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Mar 29, 2022

**Mover:** Sandra Perreault

**Second:** Jocelyn Moreno

**Outcome:** Approved

## **3.3 Motion- Cost of Living Adjustment (Administration)**

A briefing note on the cost of living adjustment for Administration (non-union) was pre-circulated for members' review and decision, see attached.



### **Motion- Cost of Living Adjustment (Administration)**

*That the Board of Directors approve, based on the restrictions placed on compensation increases by Bill 124, a 1.0% increase in administrative compensation, effective April 1, 2022. Given the significant variance between the cost of living and the restrictions placed on compensations increases by Bill 124, this recommendation should be subject to review should Bill 124 be repealed.*

**9 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno , Pascal Simard , Richard Males , Sandra Perreault

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Mar 29, 2022

**Mover:** Denise Balch

**Seconded:** Pascal Simard  
**Outcome:** Approved

## 4. Reports

### 4.1 Board Chair

Pre-circulated for members' information, see attached. There are a number of upcoming vacancies for Board Director; Directors were asked to spread the word to encourage interest.

### 4.2 President & Chief Executive Officer

Pre-circulated for members' review and information was Mike Baker's report, see attached.

The operations scorecard for the period ending February 28, 2022 and COVID trend charts were pre-circulated for members' information. Temiskaming Hospital's COVID hospitalizations peaked in January with four cases and this week it climbed back up to five. Provincially ICU admissions peaked at 614 and have declined to 179, well below the 350 mark where ICU management in the province is chaotic. In Northern Ontario, the ICU numbers crested in the mid-30's and now sits at 18. The number of patients on ventilators in the province peaked at 383 and now sits at 92. In Northern Ontario, the vented numbers crested in the mid-teens and currently sits at five.

Board sub-committee meetings will resume in April.

### 4.3 Chief Nursing Executive

Angie Manner's report was pre-circulated for members' information, see attached. The report covered patient occupancy and capacity; ALC occupancy and management; COVID-19 and Assessment Center; and Choosing Wisely.

Occupancy Rates have continued to increased month over month in 2021/22 - from April 1, 2021 (99.66%) to March 22, 2022 (118.7%). In fiscal year 2020/2021, there were 234 days where occupancy rates were 100% or greater. Since July 11, 2021, the hospital has had occupancy rates greater than 100% every day except for two days in August 2021 that were 99% and 97%.

Angie provided a status update on the Care Partner policy. The Hospital Volunteers will be returning on site, and re-opening the gift shop.

### 4.4 Chief Financial Officer

The report was pre-circulated for members' review, see attached. Adrian Thiel reported on the following items: COVID Impact Funding, Health Infrastructure Renewal Fund (HIRF), human resources and HIROC Insurance Review. Notably, staffing challenges due to COVID isolations.

### 4.5 Hospital Foundation

Jim Rowe reported that recruitment for a Foundation Manager is expected to be completed in the near future. The latest 50/50 draw was not very high, marketing will increase with onboarding of the new Manager.

## 5. Committee Reports

### 5.1 Motion - January Year End Projection

Pre-circulated for members' information was the year end projection (YEP) for January 2022. Adrian Thiel noted the hospital's YEP operating deficit increased from \$352,313 to \$500,071 which assumes only the incremental portion of agency nurse costs that will be covered and that Q3 cost trends will continue into Q4. An overview of the cash flow projection was provided.



#### Motion - January Year End Projection

*That the Report of the Treasurer be approved.*

9 Supported

0 Opposed

0 Abstained

**Decision Date:** Mar 29, 2022  
**Mover:** Richard Males  
**Second:** Sandra Perreault  
**Outcome:** Approved

### 5.2 Motion - Financing - ONE Project / Meditech Expense

Adrian Thiel presented on the financing for the ONE Project, the presentation was pre-circulated for members review, see attached.

TD Canada Trust was selected by the ONE Project Hospitals to provide financing for the project build as it provided the most competitive rate. The key terms were summarized, and an update on the Total Cost of Ownership (TCO) in comparison to the previous version presented to the Board was provided.

Questions were held to understand the position in comparison to other hospitals undertaking the project. The Ministry is well aware of the project, and supports the project.



#### Motion - Financing - ONE Project / Meditech Expense

*That the Board of Directors approves the CEO / CFO to enter into a loan agreement with TD Bank for interim financing and long-term financing in the amount of \$6,500,000 for the purposes of the ONE Meditech Project.*

**9 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno , Pascal Simard , Richard Males , Sandra Perreault

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Mar 29, 2022  
**Mover:** Sandra Perreault  
**Second:** Denise Balch  
**Outcome:** Approved

### 5.3 Public Sector Salary Disclosure

Mike Baker noted the public sector salary disclosure for 2021 was filed. A copy was pre-circulated for members' information. Discussion was held on compression.

#### 5.4 2021-22 Quality Improvement Plan - Q3 Report

Pre-circulated for members' review was the 2021/22 QIP third quarter report, see attached. Angie Manners provided an overview.

#### 5.5 Quality - Occupational Health & Safety Report - Q3 Report

Pre-circulated for members' review was the third quarter report, see attached.

#### 5.6 Medical Advisory Committee, Minutes of March 8, 2022

Minutes were pre-circulated for review, see attached.

A discussion was held regarding access to family physician through the clinic. The matter was raised by a community member with a Board Director for guidance. Discussion was held on the appropriate avenues to raise concerns with the applicable family health teams. Explanation was provided on the complexity of physicians schedules, which is a reality of rural practices. Consideration on public communication will be reviewed along with analyzing emergency department visits of triage levels 4 + 5.

#### 5.7 Governance - Director Self-Assessment Survey Report - Deferred.

### 6. Correspondence / For Information Purposes

#### 6.1 Newspaper Clippings, Facebook Posts & Other Media

Pre-circulated for information purposes were:

- newspaper clippings; and
- Facebook posts.

### 7. In-Camera Business

#### 7.1 Motion - Move to In-Camera



##### Motion - Move to In-Camera

*That the meeting move in-camera at 2002 hours.*

9 Supported

0 Opposed

0 Abstained

<b>Decision Date:</b>	Mar 29, 2022
<b>Mover:</b>	Denise Balch
<b>Seconder:</b>	Pascal Simard
<b>Outcome:</b>	Approved

## 7.2 Motion - Reconvene Open Meeting



### Motion - Reconvene Open Meeting

*That the Open Board meeting reconvenes at 2047 hours.*

8 Supported

0 Opposed

0 Abstained

**Decision Date:** Mar 29, 2022  
**Mover:** Pascal Simard  
**Second:** Sandra Perreault  
**Outcome:** Approved

## 8. Adjournment

### 8.1 Adjourn the meeting

**Next meeting:** Open Board of Directors Meeting - Apr 26, 2022, 5:30 PM  
Meeting without Management to follow.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_