

CONFIRMED MINUTES

OPEN BOARD OF DIRECTORS MEETING

At the **Open Board of Directors Meeting** on **Mar 29, 2022** these minutes were **confirmed as presented**.

Name:	Temiskaming Hospital
Date:	Tuesday, March 1, 2022
Time:	5:30 PM to 7:28 PM
Location:	Virtual, GoToMeeting
Board Members:	Bruce Hawkins (Chair), Dan Fenety, Denise Balch, Christine Beeson, Richard Males, Sandra Perreault
Attendees:	Adrian Thiel, Angie Manners, Carla Porter, Dr. Colleen Davies, Mike Baker, Dr. Ryan Sayer
Apologies:	Jim Rowe, Jocelyn Moreno, Pascal Simard

1. Welcome

1.1 Call to Order

The meeting was called to order at 1933 hours.

1.2 Declaration of Conflicts of Interest

1.3 Approval of Agenda

The agenda was presented for approval with no objections.

2. Approval of Previous Minutes

2.1 January 25, 2022

Open Board of Directors Meeting Jan 25, 2022, the minutes were confirmed as presented.

3. Strategic Planning

3.1 Motion - Strategic Plan

Mike Baker presented on strategic planning; the selection process to determining the consultant, a review of feedback received from references, the consultants methodology and approach, the process undertaken to achieve a five year strategic plan, risk mitigation and the cost.

A detailed review of the process that will be undertaken was provided, and support requested to proceed.



Motion - Strategic Plan

That the Board of Directors supports the process for Strategic Planning as proposed.

6 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Richard Males , Sandra Perreault

0 Opposed:

0 Abstained:

Decision Date:	Mar 1, 2022
Mover:	Denise Balch
Seconder:	Dan Fenety
Outcome:	Approved

4. Ontario Health Teams

4.1 Expression of Interest - ESTHT

Mike Baker provided a high level overview of the Ontario Health Team (OHT) application process to becoming an approved OHT.

Ontario Health North (OHN) is developing a process for a “Made-In-The-North East” solution to the Ontario Health Team (OHT) structure. OHN must present findings to Ontario Health in March. The presentation on the Expression of Interest Process was pre-circulated for members’ review, see attached. The presentation covered the guiding principles which were developed by the NE Regional Collaborative for the development of the North East Regional Ontario Health Team submission; parameters for NE OHT development; including a submission template.

The ESTHT Application Development Working Group met to undertake a submission. With multiple meetings throughout February and March, a submission to Ontario Health North will be completed by March 7th.

5. Reports

5.1 Board Chair

Pre-circulated for members' information, see attached.

5.2 President & Chief Executive Officer

Pre-circulated for members’ review and information was Mike Baker’s report, see attached.

The operations scorecard for the period ending January 31, 2021 and COVID trend charts were pre-circulated for members’ information.

The occupancy in February year to date has fallen off slightly at 116.6% or 99.7% for the 69 beds, however February will be the fifth month of the first eleven months of 2021/2022 with 100% of its days over 100% occupancy and the second highest occupancy in the year.

5.3 Chief Nursing Executive

Angie Manner's report was pre-circulated for members' information, see attached. The report covered patient occupancy and capacity; ALC occupancy and management; nursing recruitment; and COVID-19.

5.4 Chief Financial Officer

The report was pre-circulated for members' review, see attached. Adrian Thiel reported on the following items: line of credit, COVID Incremental Funding, HAPS (Budget) 2022-23, human resources and IT. COVID incremental expenses are submitted monthly. Loss revenue filings were submitted to the Ministry, the delay of receiving funds was due to the Ministry releasing the funds.

5.5 Hospital Foundation

Richard Males reported that the Radiothon was held on Thursday, February 24th. The virtual approach proved to impact the success of funds raise, which will be considered when planning next year. The Foundation Manager resigned and the position has been posted.

6. Committee Reports

6.1 Motion - December Year End Projection

Pre-circulated for members' information was the year end projection (YEP) for December 2021. Adrian Thiel noted the hospital's YEP operating deficit decreased from \$1,543,979 to \$352,313 as a result of receiving COVID lost revenues from the Ministry. An overview of the cash flow projection was provided.



Motion - December Year End Projection

That the Report of the Treasurer be approved.

6 Supported

0 Opposed

0 Abstained

Decision Date: Mar 1, 2022

Mover: Christine Beeson

Seconder: Denise Balch

Outcome: Approved

6.2 Medical Advisory Committee, Minutes of February 8, 2022

Minutes were pre-circulated for review, see attached.

6.3 Motion - OB Contract Amendment



Motion - OB Contract Amendment

That the Board of Directors approves the amendment to the OB Contract as presented.

6 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Richard Males , Sandra Perreault

0 Opposed:

0 Abstained:

Decision Date: Mar 1, 2022
Mover: Dan Fenety
Second: Richard Males
Outcome: Approved

6.4 Annual Quality Improvement Plan Development

For the past two years, Quality Improvement Plan (QIP) submissions have been on pause while organizations did the necessary work to manage the COVID-19 pandemic in their communities and regions. Although this years submission of the QIP to Ontario Health will be considered voluntary, Temiskaming Hospital plans to develop and set indicator targets for 2022-23.

7. Correspondence / For Information Purposes

7.1 Newspaper Clippings, Facebook Posts & Other Media

Pre-circulated for information purposes were:

- newspaper clippings; and
- Facebook posts.

8. In-Camera Business

8.1 Motion - Move to In-Camera



Motion - Move to In-Camera

That the meeting move in-camera at 1911 hours.

6 Supported
0 Opposed
0 Abstained

Decision Date: Mar 1, 2022
Mover: Denise Balch
Second: Christine Beeson
Outcome: Approved

8.2 Motion - Reconvene Open Meeting



Motion - Reconvene Open Meeting

That the Open Board meeting reconvenes at 1927 hours.

6 Supported

0 Opposed

0 Abstained

Decision Date: Mar 1, 2022

Mover: Christine Beeson

Second: Sandra Perreault

Outcome: Approved

9. Adjournment

9.1 Adjourn the meeting

Next meeting: Open Board of Directors Meeting - Mar 29, 2022, 5:30 PM

Meeting without Management to follow.

Signature:_____

Date:_____