

# CONFIRMED MINUTES

## OPEN BOARD OF DIRECTORS MEETING



At the **Open Board of Directors Meeting** on **Jan 25, 2022** these minutes were **confirmed as presented**.

<b>Name:</b>	Temiskaming Hospital
<b>Date:</b>	Tuesday, November 23, 2021
<b>Time:</b>	5:30 PM to 7:48 PM
<b>Location:</b>	Boardroom / GoToMeeting, Temiskaming Hospital
<b>Board Members:</b>	Bruce Hawkins (Chair), Dan Fenety, Denise Balch, Jim Rowe, Pascal Simard, Richard Males, Sandra Perreault, Christine Beeson
<b>Attendees:</b>	Adrian Thiel, Carla Porter, Dr. Colleen Davies, Mike Baker, Dr. Ryan Sayer, Angie Manners, Jessica Stewart
<b>Apologies:</b>	Jocelyn Moreno

### 1. Welcome

#### 1.1 Call to Order

The meeting was called to order at 1731hours.

#### 1.2 Declaration of Conflicts of Interest

#### 1.3 Approval of Agenda

The agenda was presented for approval with no objections.

### 2. Education Session

#### 2.1 Finance 101

Adrian Thiel provided an overview of the structure of the hospitals financial statements, including descriptions of revenues, expenses, financial reporting differences, accrual vs cash basis, and key considerations, see attached. The line of credit limit is \$2.6M, the bank is reviewing our request to increase the limit, to address the delay in the ministry of health payments.

### 3. Approval of Previous Minutes

#### 3.1 October 26, 2021

**Open Board of Directors Meeting Oct 26, 2021**, the minutes were confirmed as presented.

## 4. Reports

### 4.1 Board Chair

Pre-circulated for members' information. Bruce Hawkins provided a summary.

### 4.2 President & Chief Executive Officer

Pre-circulated for members' review and information was Mike Baker's report, see attached.

The operations scorecard for the period ending October 31, 2021 and COVID trend charts were pre-circulated for members' information.

Mike Baker explained the occupancy pressures; 17 additional beds are in operation and as of today we have 73 patients. The additional costs will be addressed with the ministry.

The Senior Leadership Team reviewed the sole submission to the strategic planning RFP, further information will be obtained. An Executive Committee meeting may be required in December to move forward according to the timelines.

There is one hospital that has yet to sign on to the ONE Project.

### 4.3 Chief Nursing Executive

Interim CNE, Jessica Stewart's report was pre-circulated for members' information, see attached. The report covered patient occupancy and capacity; Occupancy Mitigation; Accreditation: Clinical Highlights; and Staff Appreciation.

### 4.4 Chief Financial Officer

The report was pre-circulated for members' review, see attached. Adrian Thiel reported on the following items: human resources including vacancies, staff vaccination status, capital program, line of credit, COVID Incremental Funding; and HAPS (Budget) 2022-23.

### 4.5 Hospital Foundation

Jim Rowe reported that the Foundation 50/50 draw has raised \$180,000 over ten draws. A new Director has been appointed to the Foundation, Tammy Caldwell.

## 5. Committee Reports

### 5.1 Quality & Service Planning Committee - No report.

### 5.2 Finance & Resource Planning Committee, Minutes of November 16, 2021

### 5.3 Motion - Statement of Investment

A review of the policy was completed. CCL had no concerns with the proposed decrease to the fixed income asset class maximum to 50% from 65%.



## Vote - Statement of Investment

*That the Board of Directors approves ADM-27 Statement of Investment Policy as amended.*

**8 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Pascal Simard , Richard Males , Sandra Perreault

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Nov 23, 2021

**Mover:** Denise Balch

**Second:** Richard Males

**Outcome:** Approved

## 5.4 Motion - September Year End Projection

Pascal Simard highlighted the September 2021 results which project an increased operating deficit from August to \$384,559 excluding COVID impacts.

Notably, salary and benefit increases are driven by operational pressures and COVID-19 incremental costs which includes \$173k in agency nurse costs; and higher medical daycare drug costs relate to chemotherapy, which are compensation for cancer care and patient revenues.



## Motion - September Year End Projection

*That the Report of the Treasurer be approved.*

8 Supported

0 Opposed

0 Abstained

**Decision Date:** Nov 23, 2021

**Mover:** Sandra Perreault

**Second:** Richard Males

**Outcome:** Approved

## 5.5 Motion - New Policy - Resource Allocation



## Motion - New Policy - Resource Allocation

*That the Board of Directors approves policy ADM-G-XX Resource Allocation as presented.*

**8 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Pascal Simard , Richard Males , Sandra Perreault

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Nov 23, 2021

**Mover:** Sandra Perreault

**Second:** Pascal Simard

**Outcome:** Approved

## 5.6 Medical Advisory Committee, Minutes of November 16 2021

Dr. Colleen Davies provided highlights and took questions.

## 5.7 Governance Committee, Minutes of November 18, 2021

The idea was tabled to consider appointing an indigenous representative as a Board Director. The Governance Committee will discuss further.

## 5.8 Motion - Vice Chair



### Motion - Vice Chair

*That the Board of Directors approves the mid-term appointment of Jim Rowe as Vice Chair.*

**7 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Pascal Simard , Richard Males , Sandra Perreault

**0 Opposed:**

**1 Abstained:** Jim Rowe

**Decision Date:** Nov 23, 2021

**Mover:** Pascal Simard

**Second:** Denise Balch

**Outcome:** Approved

## 5.9 Motion - Procedure Amendment



### Motion - Procedure Amendment

*That the Board of Directors approves procedure GOV-BOD-3 Director Recruitment, Selection, Nomination and Election Process as amended.*

**8 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Pascal Simard , Richard Males , Sandra Perreault

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Nov 23, 2021

**Mover:** Sandra Perreault

**Second:** Dan Fenety

**Outcome:** Approved

## 5.10 Motion - New Policy Recognition of Retiring Board Directors



### Motion - New Policy Recognition of Retiring Board Directors

*That the Board of Directors approves policy GOV-XX Recognition of Retiring Board Directors as presented.*

**8 Supported:** Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Pascal Simard , Richard Males , Sandra Perreault

**0 Opposed:**

**0 Abstained:**

**Decision Date:** Nov 23, 2021

**Mover:** Sandra Perreault

**Second:** Dan Fenety

**Outcome:** Approved

## 6. Correspondence / For Information Purposes

### 6.1 Newspaper Clippings, Facebook Posts & Other Media

Pre-circulated for information purposes were:

- newspaper clippings;
- Facebook posts;
- patient compliment;
- OHA Health System Update Ontario Superior Court of Decision dismisses application for injunction regarding mandatory vaccination policy; and
- Health Quality Ontario communication regarding 2021-22 and 2022-23 Quality Improvement Plans.

## 7. In-Camera Business

### 7.1 Motion - Move to In-Camera



#### Vote - Move to In-Camera

*That the meeting move in-camera at 1928 hours.*

8 Supported

0 Opposed

0 Abstained

<b>Decision Date:</b>	Nov 23, 2021
<b>Mover:</b>	Denise Balch
<b>Second:</b>	Christine Beeson
<b>Outcome:</b>	Approved

### 7.2 Motion - Reconvene Open Meeting



#### Vote - Reconvene Open Meeting

*That the Open Board meeting reconvenes at 1947 hours.*

8 Supported

0 Opposed

0 Abstained

<b>Decision Date:</b>	Nov 23, 2021
<b>Mover:</b>	Richard Males
<b>Second:</b>	Denise Balch
<b>Outcome:</b>	Approved

## 8. Adjournment

### 8.1 Adjourn the meeting

**Next meeting:** Open Board of Directors Meeting - Jan 25, 2022, 5:30 PM  
Meeting without Management to follow.

**Signature:**\_\_\_\_\_

**Date:**\_\_\_\_\_