

CONFIRMED MINUTES

OPEN BOARD OF DIRECTORS MEETING

At the **Open Board of Directors Meeting** on **Oct 26, 2021** these minutes were **confirmed as presented**.

Name:	Temiskaming Hospital
Date:	Tuesday, September 28, 2021
Time:	5:30 PM to 8:48 PM
Location:	Boardroom / GoToMeeting, Temiskaming Hospital
Board Members:	Bruce Hawkins (Chair), Dan Fenety, Denise Balch, Jim Rowe, Jocelyn Moreno, Pascal Simard, Richard Males, Sandra Perreault, Christine Beeson
Attendees:	Adrian Thiel, Carla Porter, Dr. Colleen Davies, Erin Montgomery, Mike Baker, Dr. Ryan Sayer
Apologies:	Jessica Stewart
Guests/Notes:	Dr. Rob Butcher, Ethicist

1. Welcome

1.1 Call to Order

The meeting was called to order at 1748 hours.

1.2 Declaration of Conflicts of Interest

1.3 Approval of Agenda

The agenda was presented for approval with no objections.

2. Education Session

2.1 Ethics, Dr. Robert Butcher

Mike Baker introduced Dr. Robert Butcher. As Ethicist for the Temiskaming Ethics Hub, he provides case consultation and review, education, policy review and development, and support for ethics committees and programs.

Dr. Butcher spoke about the Accreditation Canada process which asks a series of questions about ethics program, services and frameworks. Accreditation Canada expects organizations to have a framework for supporting ethical practice and expects organizations, including their senior leadership teams and Boards to be able to demonstrate the use of their frameworks. Policy ADM-G-62 Ethics was pre-circulated for members' review outlining the organizations framework which supports ethical decisions.

Other areas of ethical issues raised include: Ontario Health Teams, medical assistance in dying, vaccination policy, visitor/care partner policy.

Dr. Robert Butcher exited the meeting at 1855 hours.

The policy was circulated with minor amendments for Board's approval, see attached.



ADM-G-62 Ethics

That the Board of Directors supports and approves policy ADM-G-62 Ethics.

Decision Date: Sep 28, 2021
Mover: Sandra Perreault
Seconded: Richard Males
Outcome: Approved

3. Approval of Previous Minutes

3.1 June 22, 2021

Open Board of Directors Jun 22, 2021, the minutes were confirmed as presented.

4. Reports

4.1 Board Chair

Circulated for members' information.

4.2 President & Chief Executive Officer

Pre-circulated for members' review and information was Mike Baker's report, see attached. The operations scorecard for the period ending August 31, 2021 and COVID trend charts were pre-circulated for members' information. Given the emerging nursing shortage, strategies are underway and new ones being developed to keep up with the competitors.

Concerns were raised on the QIP indicator for medication reconciliation upon discharge. Erin Montgomery spoke to the strategies that are underway to better processing times, eg. CPSO Quality QI Partnership.

4.3 Chief Nursing Executive

Erin Montgomery's report was pre-circulated for members' information, see attached. The report covered patient occupancy and capacity; take your Clinical Nurse Manager to work day; Nursing recruitment; Ontario Regional Blood Coordinating Network and Canadian Blood Service; Cardiac Sonographer Training; Ontario Health – Surgical Innovation Fund; Access to care; and Diagnostic Imaging – PocketHealth Initiative.

The challenges with recruiting and retaining nurses was discussed and the strategies and efforts to recruit and retain. Any incentive funds available are being pursued. Erin will bring forward the suggestions raised to the taskforce.

4.4 Chief Financial Officer

The report was pre-circulated for members' review, see attached. Adrian Thiel reported on the following items: human resources including vacancies, leadership training, and service awards. The cash flow projection out to March 2022, see

attached. Ministry funds for COVID expenses and revenues are outstanding and therefore impacting cash flow.

4.5 Hospital Foundation

The Foundation Manager is doing a great job with the 50/50 campaign and continually looks for opportunities for improving and outreach.

5. Committee Reports

5.1 Quality & Service Planning Committee, Minutes of September 8, 2021

Sandra Perreault provided highlights of the meeting.

5.2 Motion - QSPC Terms of Reference



Motion - QSPC Terms of Reference

That the Board of Directors approves the amended terms of reference for the Quality & Service Planning Committee as presented.

9 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno , Pascal Simard , Richard Males , Sandra Perreault

0 Opposed:

0 Abstained:

Decision Date:	Sep 28, 2021
Mover:	Denise Balch
Seconder:	Jocelyn Moreno
Outcome:	Approved

5.3 Motion - Patient Safety Plan



Motion - Patient Safety Plan

That the Board of Directors approves the Patient Safety Plan as presented.

9 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno , Pascal Simard , Richard Males , Sandra Perreault

0 Opposed:

0 Abstained:

Decision Date:	Sep 28, 2021
Mover:	Pascal Simard
Seconder:	Richard Males
Outcome:	Approved

5.4 Finance & Resource Planning Committee, Minutes of September 21, 2021

Pascal Simard provided highlights of the meeting.

5.5 Motion - July Year End Projection



Motion - July Year End Projection

That the Report of the Treasurer be approved.

9 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno , Pascal Simard , Richard Males , Sandra Perreault

0 Opposed:

0 Abstained:

Decision Date: Sep 28, 2021

Mover: Dan Fenety

Second: Richard Males

Outcome: Approved

5.6 Motion - Line of Credit Extension

Discussion was held regarding cash flow impacts.



Motion - Line of Credit Extension

That the Board of Directors approve an increase to the line of credit from \$2,600,000 to \$3,500,000 with an extension to not exceed January 31, 2022.

9 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno , Pascal Simard , Richard Males , Sandra Perreault

0 Opposed:

0 Abstained:

Decision Date: Sep 28, 2021

Mover: Denise Balch

Second: Sandra Perreault

Outcome: Approved

5.7 Medical Advisory Committee, Minutes of September 14, 2021

Dr. Colleen Davies provided highlights.

5.8 Motion - Chief of ER/SCU



Motion - Chief of ER/SCU

That the Board of Directors appoints Dr. Eric Besner as the Chief of ER/SCU.

9 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno , Pascal Simard , Richard Males , Sandra Perreault

0 Opposed:

0 Abstained:

Decision Date: Sep 28, 2021

Mover: Pascal Simard

Second: Jocelyn Moreno

Outcome: Approved

5.9 Motion - Perinatal Committee Terms of Reference



Motion - Perinatal Committee Terms of Reference

That the Board of Directors approves the amended Terms of Reference for the Perinatal Committee as presented in Appendix B of the June 23, 2021 Perinatal Committee minutes.

9 Supported: Bruce Hawkins , Christine Beeson , Dan Fenety , Denise Balch , Jim Rowe , Jocelyn Moreno , Pascal Simard , Richard Males , Sandra Perreault

0 Opposed:

0 Abstained:

Decision Date: Sep 28, 2021
Mover: Sandra Perreault
Second: Dan Fenety
Outcome: Approved

6. Other Business

6.1 Review Board Annual Work Plan

The Board work plan for 2021/22 was pre-circulated for members' information. The education sessions were developed based on feedback from Directors.

To ensure the length of Board meetings remain reasonable, limiting education sessions to 15 minutes with 15 minutes for questions will be coordinated in advance with structure and parameters. As an exception items requiring more time could be held on a separate occasion.

7. Correspondence / For Information Purposes

7.1 Newspaper Clippings & Facebook Posts

Pre-circulated for information purposes were:

- newspaper clippings;
- Facebook posts.

8. In-Camera Business

8.1 Motion - Move to In-Camera



Motion - Move to In-Camera

That the meeting move in-camera at 2021 hours.

9 Supported

0 Opposed

0 Abstained

Decision Date: Sep 28, 2021
Mover: Jocelyn Moreno
Second: Richard Males
Outcome: Approved

8.2 Motion - Reconvene Open Meeting



Motion - Reconvene Open Meeting

That the Open Board meeting reconvenes at 2043 hours with a report.

9 Supported

0 Opposed

0 Abstained

Decision Date: Sep 28, 2021

Mover: Jim Rowe

Seconder: Jocelyn Moreno

Outcome: Approved

8.3 Report from In-Camera

Due to a resignation, there is one vacancy on the Board. Filling the vacancy will be referred to the Governance Committee. Also the position of Vice Chair is vacant, any Board Director interested in the position is to contact Richard Males.

Accreditation standards suggest having a Patient and Family Representative as a member of the Board. The Governance Committee will discuss the requirements and explore it further.

9. Adjournment

9.1 Adjourn the meeting

Next meeting: Open Board of Directors Meeting - Oct 26, 2021, 5:30 PM

Meeting without Management to follow.

Signature:_____

Date:_____