

CONFIRMED MINUTES

OPEN BOARD OF DIRECTORS

At the **Open Board of Directors Meeting** on **Sep 28, 2021** these minutes were **confirmed as presented**.

Name:	Temiskaming Hospital
Date:	Tuesday, June 22, 2021
Time:	5:30 PM to 8:24 PM
Location:	Boardroom / GoToMeeting, Temiskaming Hospital
Board Members:	Bruce Hawkins (Chair), Bob Norris, Dan Fenety, Denise Balch, Jim Rowe, Jocelyn Moreno, Pascal Simard, Richard Males, Sandra Perreault
Attendees:	Georgette Saxton, Adrian Thiel, Carla Porter, Dr. Colleen Davies, Erin Montgomery, Mike Baker
Guests/Notes:	Heather Pessione, Borden Ladner Gervais (BLG) Christine Beeson

1. Welcome

1.1 Call to Order

The meeting was called to order at 1731 hours.

1.2 Declaration of Conflicts of Interest

1.3 Approval of Agenda

The agenda was presented for approval with no objections.

2. Education Session

2.1 Governance vs Operations

Heather Pessione, Borden Ladner Gervais presented a Board Governance Virtual Workshop on Key Considerations in Hospitals Board Governance. The role of the Board, its responsibilities, objectives and challenges including the characteristics of effective governance were discussed.

The line between governance and management is established by implementing controls, eg. policies, by-laws, agreements, which defines the line with the right work. The CEO and Board Chair have to actively manage the line.

The seven functions of the Board were explained to have a high impact governance model.

3. Approval of Previous Minutes

3.1 May 25, 2021

Open Board of Directors May 25, 2021, the minutes were confirmed as presented.

4. Reports

4.1 Board Chair

Circulated for members' information.

4.2 President & Chief Executive Officer

Pre-circulated for members' review and information was Mike Baker's report. The operations scorecard for the period ending May 31, 2021 and COVID trend charts were pre-circulated for members' information with updates shared at the meeting.

Regular scheduled meetings for sub-committees are expected to resume in September.

The titles for the two Directors will be updated to appropriately align with their peers in the hospital sector. As direct reports to the President & CEO the titles will be updated to Vice Presidents: Vice President of Patient Services and Chief Nursing Executive; and Vice President of Corporate Services and Chief Financial Officer.

COVID vaccination rate was included in the package. Temiskaming Hospital has a 4% refusal rate. The other 21% that have not received the vaccination are due to absences like pregnancy leaves; and underlying medical conditions. The current status of vaccines based on of population ≥ 12 is as follows:

- TH – (10-Jun) 90% complete first dose and 57% second dose.
- THU – (19-Jun) 75% complete first dose and 27% second dose.
- ON- (16-Jun) 73% complete first dose and 18% second dose.
- CA- (12-Jun) 73% complete first dose and 15% second dose.

4.3 Chief Nursing Executive

Erin Montgomery's report was pre-circulated for members' information. The report covered patient occupancy and capacity; a covid update with regards to care partners, directive #2 rescinded; nursing recruitment; and Patient Safety Plan.

4.4 Chief Financial Officer

The report was pre-circulated for members' review. Adrian Thiel provided highlights.

4.5 Hospital Foundation

Jim Rowe noted that the Major Gifts Committee is gearing up to approach donors when face to face meetings can resume.

5. Committee Reports

5.1 Finance & Resource Planning Committee, Minutes of June 8, 2021

Pascal provided a report of the meeting.

5.2 Motion - Draft 2020/21 Audited Financial Statements - KPMG Presentation



Vote - Draft 2020/21 Audited Financial Statements - KPMG Presentation

That the Board of Directors approves the audited financial statements, the management report and audit findings report for the year ended March 31, 2021.

10 Supported

0 Opposed

0 Abstained

Decision Date: Jun 22, 2021

Mover: Richard Males

Seconder: Denise Balch

Outcome: Approved

The Chair called for a break to convene the Annual General Meeting of the Corporation at 1857 hours. The regular meeting reconvened at 1910 hours.

5.3 Motion- Attestation Compliance w/Applicable Broader Public Sector Guideline



Vote - Attestation Compliance w/ Applicable Broader Public Sector Guideline

That the Board of Directors approves the 2020/21 Attestation of Compliance with Applicable Broader Public Sector Guidelines.

10 Supported: Georgette Saxton , Denise Balch , Bob Norris , Sandra Perreault , Richard Males , Bruce Hawkins , Jocelyn Moreno , Jim Rowe , Dan Fenety , Pascal Simard

0 Opposed:

0 Abstained:

Decision Date: Jun 22, 2021

Mover: Sandra Perreault

Seconder: Pascal Simard

Outcome: Approved

5.4 Medical Advisory Committee, Minutes of June 8, 2021

Dr. Colleen Davies provided highlights. Dr. Ryan Sayer was appointed the new President of the Professional Staff on June 17. Dr. Meaghan Alexander joined the Medical Services Committee as Chair. The recruitment and retention of professional staff is going very well in terms of position vacancies. The committee, which is made up of hospital and community members, chaired by the Mayor of Temiskaming Shores is continually trying to keep the program updated with focus now on recruiting specialists.

5.5 Motion - Appoint Chief of Medical Services



Vote - Appoint Chief of Medical Services

That the Board of Directors appoints Dr. Meaghan Alexander as the Chief of Medical Services.

10 Supported: Richard Males , Sandra Perreault , Bruce Hawkins , Denise Balch , Georgette Saxton , Jim Rowe , Dan Fenety , Bob Norris , Pascal Simard , Jocelyn Moreno

0 Opposed:

0 Abstained:

Decision Date:	Jun 22, 2021
Mover:	Sandra Perreault
Seconder:	Denise Balch
Outcome:	Approved

5.6 Risk Management Report

Pre-circulated for members' review was the report. No questions raised.

5.7 Accessibility Report

Pre-circulated for members' review was a briefing note on the Accessibility Plan and the legislative requirements of the Accessibility for Ontarians Disabilities Act, 2005 (AODA) including a gap analysis and action plan. No questions raised.

5.8 Occupational Health & Safety Report - Q4

Pre-circulated for members' review was the third and fourth quarter results. With COVID immunization clinics increasing, the rates of second dose has increased since circulating the report to 65%.

5.9 French Language Health Services Annual Compliance Report

The FLHS report was pre-circulated for members' information. Adrian Thiel noted staff are working on the three outstanding requirements.

6. Correspondence / For Information Purposes

6.1 Newspaper Clippings & Facebook Posts

Pre-circulated for information purposes were:

- newspaper clippings;
- Facebook posts.

7. In-Camera Business

7.1 Vote - Move to In-Camera



Vote - Move to In-Camera

That the meeting move in-camera at 1938 hours.

10 Supported

0 Opposed

0 Abstained

Decision Date: Jun 22, 2021
Mover: Dan Fenety
Second: Georgette Saxton
Outcome: Approved

7.2 Vote - Reconvene Open Meeting



Vote - Reconvene Open Meeting

That the Open Board meeting reconvenes at 2005 hours.

10 Supported

0 Opposed

0 Abstained

Decision Date: Jun 22, 2021
Mover: Bruce Hawkins
Outcome: Approved

8. Adjournment

8.1 Adjourn the meeting

Next meeting: Annual General Meeting - Jun 22, 2021, 7:00 PM
Meeting without Management to follow.

Signature: _____

Date: _____