

CONFIRMED MINUTES

OPEN BOARD OF DIRECTORS

At the **Open Board of Directors** on **Jun 22, 2021** these minutes were **confirmed as presented**.

Name:	Temiskaming Hospital
Date:	Tuesday, May 25, 2021
Time:	5:30 PM to 8:28 PM
Location:	Boardroom / GoToMeeting, Temiskaming Hospital
Board Members:	Bruce Hawkins (Chair), Bob Norris, Dan Fenety, Jocelyn Moreno, Denise Balch, Georgette Saxton, Jim Rowe, Pascal Simard, Richard Males
Attendees:	Dr. Colleen Davies, Adrian Thiel, Carla Porter, Erin Montgomery, Mike Baker
Apologies:	Sandra Perreault

1. Welcome

1.1 Call to Order

The meeting was called to order at 1735 hours.

1.2 Declaration of Conflicts of Interest

1.3 Approval of Agenda

The agenda was presented for approval with no objections.

2. Approval of Previous Minutes

2.1 April 27, 2021

Open Board of Directors Apr 27, 2021, the minutes were confirmed as presented.

3. Reports

3.1 Board Chair

Bruce Hawkins report was pre-circulated for members' information.

3.2 President & Chief Executive Officer

Pre-circulated for members' review and information was Mike Baker's report. The operations scorecard for the period ending March 31, 2021 and COVID

trend charts were pre-circulated for members' information with updates shared at the meeting.

Inoculation rates were discussed; the Timiskaming Health Unit posts the districts' rate on their website. Information on staff inoculation rates can be shared in the report.

A presentation was made to Ontario Health North on ALC and occupancy challenges, the charts circulated tells the story of the beds required to meet the need for Temiskaming residents.

3.3 Vote - 2021-22 Operations Plan + Scorecard

The draft 2021-22 Operations Plan and scorecard was pre-circulated for members' review and approval. Mike Baker spoke to the timing of a strategic planning process. The 2016 Voluntary Operational Review was revisited to refresh and readdress particular items.

In response to an inquiry, the hospital has a variety of satisfaction surveys, following managements' review, results are collated and presented to respective MAC Sub-Committees. A patient relations/engagement report is provided to the Quality & Service Planning Committee twice a year.



Vote - 2021-22 Operations Plan + Scorecard

That the Board of Directors approves the 2021-22 Operations Plan.

9 Supported: Bruce Hawkins , Dan Fenety , Jocelyn Moreno , Pascal Simard , Denise Balch , Jim Rowe , Bob Norris , Richard Males , Georgette Saxton

0 Opposed:

0 Abstained:

Decision Date: May 25, 2021
Mover: Richard Males
Seconder: Dan Fenety
Outcome: Approved

3.4 Chief Nursing Executive

Erin Montgomery's report was pre-circulated for members' information. The report covered a covid update with regards to COVID inpatients, what is considered an outbreak; air quality; Point of Care ID Now COVID testing; Accreditation 2021; Day Medicine site visit with North East Regional Cancer Centre/Health Sciences North.

3.5 Chief Financial Officer

The report was pre-circulated for members' review. Adrian Thiel provided highlights on human resources, funding and budget 2021-22, year-end audit, and scotia line of credit.

3.6 Hospital Foundation

Jim Rowe noted a major gifts committee is being established to reach out to major donors. Directors interested in joining the committee are welcomed.

4. Committee Reports

4.1 2021/22 Budget

A presentation on 2021/2 Budget was pre-circulated for members' review and information. Adrian Thiel highlighted the three scenarios being considered at this time. The Ministry has yet to communicate budget timelines or guidelines. Questions and discussion pursued.

4.2 Vote - Line of Credit Extension

A review will be completed to determine if additional \$1,850,000 line of credit is required permanently.



Vote - Line of Credit Extension

That the Board of Directors approves the extension of the \$1,850,000 line of credit to not exceed September 30, 2021. Signing Officers to access and use credit line on an on-going basis as required including the \$750,000 permanent credit line at Scotiabank.

9 Supported: Bruce Hawkins , Georgette Saxton , Richard Males , Jocelyn Moreno , Dan Fenety , Bob Norris , Pascal Simard , Jim Rowe , Denise Balch

0 Opposed:

0 Abstained:

Decision Date: May 25, 2021
Mover: Bob Norris
Seconder: Richard Males
Outcome: Approved

4.3 Medical Advisory Committee, Minutes of May 11, 2021

4.4 Patient Safety Incident Report (Q3 + Q4)

The report was pre-circulated for members' review. Erin Montgomery reported that incident trends remains stable. The top three trending incidents remain the same: Medication/Fluid, Falls, and Affiliate/General.

4.5 2020/21 Quality Improvement Plan - Q4 Report

Pre-circulated for members' review was the fiscal year end 2020/21 QIP performance report. All indicators remain on target with two exceptions:

- Reduce unnecessary time spent in acute care.
- Increase Proportion Of Patients Receiving Medication Reconciliation Upon Discharge

A briefing note was circulated speaking to the status of these initiatives and Erin Montgomery spoke to the report.

4.6 Vote - 2021/22 Quality Improvement Plan Extension

A briefing note will be presented at the next Executive Committee meeting on June 14th regarding the initiatives linked to Executive Performance Based Compensation.



Vote - 2021/22 Quality Improvement Plan Extension

That the Board of Directors approves the 2021/22 Quality Improvement Plan, an extension of 2020/21.

9 Supported: Denise Balch , Jocelyn Moreno , Richard Males , Bob Norris , Bruce Hawkins , Pascal Simard , Georgette Saxton , Jim Rowe , Dan Fenety

0 Opposed:

0 Abstained:

Decision Date: May 25, 2021

Mover: Denise Balch

Seconder: Pascal Simard

Outcome: Approved

4.7 Governance Committee, Minutes of May 10, 2021

Richard Males highlighted items for decision and/or discussion.

4.8 Board Self-Assessment Survey Summary Report

An education session is planned for the June Board meeting on governance vs operations. Clarity was requested to help establish themes for the presentation.

From discussion, the following was noteworthy:

- implement a post meeting questionnaire to gather input to identify situations in a non confrontation, public manner.
- In a proactive approach, it was suggested at the time of the situation, to raise that the discussion/question is more operational rather than governing/strategic.
- Many noted that they would appreciate live feedback at the time, while others would prefer feedback in a one to one manner.

4.9 Vote - Nomination Slate for Directors



Vote - Nomination Slate for Directors

That the Board of Directors appoints Christine Beeson for a three year term

9 Supported: Jocelyn Moreno , Richard Males , Dan Fenety , Georgette Saxton , Bob Norris , Bruce Hawkins , Jim Rowe , Denise Balch , Pascal Simard

0 Opposed:

0 Abstained:

Decision Date: May 25, 2021

Mover: Georgette Saxton

Seconder: Bob Norris

Outcome: Approved

4.10 Vote - Nomination Slate for Directors



Vote - Nomination Slate for Directors

That the Board of Directors reappoints Jim Rowe for a three year term, and Sandra Perreault and Denise Balch for two year terms.

8 Supported: Bruce Hawkins , Dan Fenety , Georgette Saxton , Pascal Simard , Denise Balch , Bob Norris , Jocelyn Moreno , Richard Males

0 Opposed:

1 Abstained: Jim Rowe

Decision Date: May 25, 2021
Mover: Georgette Saxton
Seconder: Bob Norris
Outcome: Approved

4.11 Vote - Special Resolution – Board Chair Term



Vote - Special Resolution – Board Chair Term

That the Board of Directors extends Bruce Hawkins' term as Board Chair for one year.

8 Supported: Jim Rowe , Jocelyn Moreno , Richard Males , Georgette Saxton , Bob Norris , Dan Fenety , Pascal Simard , Denise Balch

0 Opposed:

1 Abstained: Bruce Hawkins

Decision Date: May 25, 2021
Mover: Bob Norris
Seconder: Pascal Simard
Outcome: Approved

4.12 Vote - Nomination Slate for Officers



Vote - Nomination Slate for Officers

That the Board of Directors approves the appoint of Bruce Hawkins for Chair, Bob Norris for Vice Chair and Pascal Simard for Treasurer.

5 Supported: Jim Rowe , Dan Fenety , Richard Males , Jocelyn Moreno , Georgette Saxton

1 Opposed: Denise Balch

3 Abstained: Bob Norris , Pascal Simard , Bruce Hawkins

Decision Date: May 25, 2021
Mover: Georgette Saxton
Seconder: Richard Males
Outcome: Approved

4.13 Vote - Appointment of Committee Chairs



Vote - Appointment of Committee Chairs

That the Board of Directors appoints the following Committee Chairs for the 2021-2022 term: Sandra Perreault for the Quality & Service Planning Committee, Pascal Simard for the Finance and Resource Planning Committee, and Richard Males for the Governance Committee.

7 Supported: Bruce Hawkins , Jim Rowe , Jocelyn Moreno , Georgette Saxton , Dan Fenety , Denise Balch , Bob Norris

0 Opposed:

2 Abstained: Richard Males , Pascal Simard

Decision Date: May 25, 2021

Mover: Bob Norris

Seconder: Georgette Saxton

Outcome: Approved

Richard Males and Pascal Simard abstained from voting. Sandra Perreault was not present.

4.14 Vote - Committee Membership Appointment



Vote - Committee Membership Appointment

That the Board of Directors approves the 2021-2022 Committee Membership Listing as presented.

9 Supported: Pascal Simard , Bruce Hawkins , Georgette Saxton , Jocelyn Moreno , Denise Balch , Dan Fenety , Jim Rowe , Richard Males , Bob Norris

0 Opposed:

0 Abstained:

Decision Date: May 25, 2021

Mover: Dan Fenety

Seconder: Pascal Simard

Outcome: Approved

4.15 Vote - Communication Plan



Vote - Communication Plan

That the Board of Directors approves the communication plan as presented.

9 Supported: Dan Fenety , Pascal Simard , Denise Balch , Jim Rowe , Bruce Hawkins , Jocelyn Moreno , Georgette Saxton , Bob Norris , Richard Males

0 Opposed:

0 Abstained:

Decision Date: May 25, 2021

Mover: Richard Males

Seconder: Pascal Simard

Outcome: Approved

A requirement and standard of Accreditation Canada is for the governing body to work with the CEO to establish, implement, and evaluate a communication plan for the organization. An update was presented for approval.

5. Correspondence / For Information Purposes

5.1 Newspaper Clippings & Facebook Posts

Pre-circulated for information purposes were:

- newspaper clippings;
- Facebook posts.

6. In-Camera Business

6.1 Vote - Move to In-Camera



Vote - Move to In-Camera

That the meeting move in-camera at 1950 hours.

9 Supported: Denise Balch , Richard Males , Bob Norris , Jim Rowe , Dan Fenety , Georgette Saxton , Jocelyn Moreno , Pascal Simard , Bruce Hawkins

0 Opposed:

0 Abstained:

Decision Date: May 25, 2021
Mover: Denise Balch
Seconder: Jim Rowe
Outcome: Approved

6.2 Vote - Reconvene Open Meeting



Vote - Reconvene Open Meeting

That the Open Board meeting reconvenes at 2027 hours.

9 Supported: Richard Males , Jim Rowe , Georgette Saxton , Jocelyn Moreno , Pascal Simard , Dan Fenety , Bob Norris , Denise Balch , Bruce Hawkins

0 Opposed:

0 Abstained:

Decision Date: May 25, 2021
Mover: Bob Norris
Seconder: Dan Fenety
Outcome: Approved

7. Adjournment

7.1 Adjourn the meeting

Next meeting: Open Board of Directors - Jun 22, 2021, 5:30 PM
Meeting without Management to follow.

Signature: _____

Date: _____