

CONFIRMED MINUTES

OPEN BOARD OF DIRECTORS

At the **Open Board of Directors Meeting** on **Mar 23, 2021** these minutes were **confirmed as presented**.

Name:	Temiskaming Hospital
Date:	Tuesday, February 23, 2021
Time:	5:30 PM to 8:13 PM
Location:	Boardroom / GoToMeeting, Temiskaming Hospital
Board Members:	Bruce Hawkins (Chair), Bob Norris, Dan Fenety, Denise Balch, Georgette Saxton, Jocelyn Moreno, Pascal Simard, Richard Males, Sandra Perreault
Attendees:	Adrian Thiel, Carla Porter, Dr. Colleen Davies, Erin Montgomery, Mike Baker, Dr. Nichole Currie
Apologies:	Jim Rowe
Guests/Notes:	Louis Gravel, ONE Project Manager - Temiskaming Hospital Michael Martineau, Regional Project Manager, ONE Initiative Bill Meredith, VP Strategic Services - Healthtech Consultants Kathy O'Brien, Counsel, INQ Law

1. Welcome

1.1 Call to Order

The meeting was called to order at 1730 hours.

1.2 Approval of Agenda

The agenda was presented for approval with no objections.

1.3 January 26, 2021

The minutes of the Open Board of Directors meeting were taken as read and verified.

2. ONE Initiative - MOU Deliberations

2.1 Memorandum of Understanding (MOU), Total Cost of Ownership (TCO)

Mike Baker introduced and thanked Louis Gravel, Michael Martineau, Bill Meredith and Kathy O'Brien for supporting this evenings presentation on the ONE project.

Mike presented a briefing note on the ONE Memorandum of Understanding (MOU) and the Total Cost of Ownership (TCO) which was circulated to members'. The

briefing note outlined the background, process, project perspective, benefits, challenges, MOU briefing note by Kathy O'Brien, and the TCO.

Kathy O'Brien's Briefing Note regarding the ONE MOU to Create Newco, was circulated for members' review. It included the background of integrating the NEON Members into ONE; parties to the MOU; decision requested; consequences of not signing the MOU; and a snapshot of Newco.

The team will continue to develop answers to questions and action plans to address concerns. The MOU document will be circulated tomorrow. The status of the MOU and TCO will be reviewed with a plan on how to fund the capital and ongoing operations, at the March 23 and April 27, 2021 Board meetings. A recommendation on signing the MOU with a TCO for consideration will be raised for Board approval to meet the April 30, 2021 deadline.

The TCO over 10 years was summarized, including capital, operating cost, contingency and annual operating costs post implementation. In the cost sharing model, under the new methodology, costs decreases.

A question period of was held. **Further questions / concerns can be sent to Carla Porter.** A Q & A document is being prepared with the Board's questions.

Louis Gravel, Michael Martineau, Bill Meredith and Kathy O'Brien exited the meeting at 1851 hours.

3. Approval of Previous Minutes

3.1 Declaration of Conflicts of Interest - None.

4. Reports

4.1 Board Chair

Bruce Hawkins report was circulated for members' information.

4.2 President & Chief Executive Officer



Modular Anteroom - Emergency Department

That the Board of Directors approves \$25,000 in COVID capital for the purchase of a Modular Anteroom for the Emergency Department.

Decision Date:	Feb 23, 2021
Mover:	Richard Males
Second:	Georgette Saxton
Outcome:	Approved

The operations scorecard for the period ending January 31, 2021 and COVID trend charts were pre-circulated for members' information with updates shared at the meeting.

Approval was requested to purchase a modular Anteroom for the Emergency Department for staff and patient safety; approximate cost is \$25,000. Reimbursement will be filed as part of the COVID Capital Recovery Program.

4.3 Chief Financial Officer

The report was pre-circulated for members' review. Adrian Thiel provided highlights on human resources vacancies, budget planning for 2021-22, ministry funding and cyber security - phishing.

4.4 Chief Nursing Executive

Erin Montgomery shared the 2020-21 Quality Improvement Plan's third quarter report and highlighted the briefing note that was pre-circulated on the indicator performance.

A verbal report noted a variety of clinical activities including:

- Management of the ongoing changes in the Regional Assessment Centre, which affect volumes.
- Implementation of two 'ID Now' testing instruments, which will improve result turnaround times.
- Planning and preparation for vaccination clinics for long stay patients and staff.
- Successful implementation of the PCR Biofire testing unit.
- climbing occupancy rate causing an overflow of patients into the Emergency Department and OR recovery area.

4.5 Vote - Line of Credit Extension



Vote - Line of Credit Extension

That the Board of Directors approves the extension of the \$1,850,000 line of credit to not exceed May 31, 2021. Signing Officers to access and use credit line on an on-going basis as required including the \$750,000 permanent credit line at Scotiabank.

9 Supported: Bruce Hawkins , Richard Males , Pascal Simard , Jocelyn Moreno , Sandra Perreault , Dan Fenety , Denise Balch , Georgette Saxton , Bob Norris

0 Opposed:

0 Abstained:

Decision Date:	Feb 23, 2021
Mover:	Pascal Simard
Seconder:	Dan Fenety
Outcome:	Approved

4.6 Hospital Foundation

Mike Baker provided a summary of notable items from the February 22, Hospital Foundation meeting.

5. Committee Reports

5.1 Vote - December Year End Projection

Adrian Thiel presented the December 2020 results reporting a projected operating deficit including COVID that has decreased from November's projection to \$1,251,830.

Although no communication has been received from the NELHIN with respect to guidelines/deadlines for the 2021/22 budget our budget planning continues as many factors hinge on this process.



Vote - December Year End Projection

That the Report of the Treasurer be approved.

9 Supported: Dan Fenety , Bruce Hawkins , Denise Balch , Georgette Saxton , Jocelyn Moreno , Sandra Perreault , Pascal Simard , Bob Norris , Richard Males

0 Opposed:

0 Abstained:

Decision Date:	Feb 23, 2021
Mover:	Richard Males
Seconder:	Denise Balch
Outcome:	Approved

5.2 Medical Advisory Committee

Dr. Colleen Davies provided highlights of the February 9, 2021 Medical Advisory Committee minutes including the CPSO QI Partnership for Hospitals which will relieve administrative burden on physicians by streamlining quality requirements for hospital-based physicians.

5.3 Vote - Terms of Reference - Mental Health & Addictions Advisory Committee



Vote - Terms of Reference - Mental Health & Addictions Advisory Committee

That the Board of Directors approves the amended Terms of Reference for the Mental Health & Addictions Advisory Committee as presented.

9 Supported: Denise Balch , Bob Norris , Georgette Saxton , Dan Fenety , Pascal Simard , Richard Males , Bruce Hawkins , Jocelyn Moreno , Sandra Perreault

0 Opposed:

0 Abstained:

Decision Date:	Feb 23, 2021
Mover:	Pascal Simard
Seconder:	Bob Norris
Outcome:	Approved

6. Correspondence / For Information Purposes

6.1 Newspaper Clippings & Facebook Posts

Pre-circulated for information purposes were newspaper clippings and Facebook posts.

7. In-Camera Business

7.1 Vote - Move to In-Camera



Vote - Move to In-Camera

That the meeting move in-camera at 1947 hours.

9 Supported: Georgette Saxton , Bob Norris , Denise Balch , Dan Fenety , Jocelyn Moreno , Pascal Simard , Sandra Perreault , Richard Males , Bruce Hawkins

0 Opposed:

0 Abstained:

Decision Date:	Feb 23, 2021
Mover:	Jocelyn Moreno
Seconder:	Bob Norris
Outcome:	Approved

7.2 Vote - Reconvene Open Meeting



Vote - Reconvene Open Meeting

That the Open Board meeting reconvenes at 2008 hours.

9 Supported: Pascal Simard , Bruce Hawkins , Bob Norris , Dan Fenety , Richard Males , Sandra Perreault , Denise Balch , Jocelyn Moreno , Georgette Saxton

0 Opposed:

0 Abstained:

Decision Date:	Feb 23, 2021
Mover:	Dan Fenety
Seconder:	Denise Balch
Outcome:	Approved

8. Adjournment

8.1 Adjourn the meeting

Next meeting: Open Board of Directors Meeting - Mar 23, 2021, 5:30 PM
Meeting without Management to follow.

Signature: _____

Date: _____