

## BOARD OF DIRECTORS

### OPEN MINUTES

Tuesday, January 26, 2021 at 1730 hours  
Hospital Boardroom / GoToMeeting

<b>Present:</b>	Bruce Hawkins, Chair	Denise Balch
<b>Elected Directors:</b>	Richard Males	Dan Fenety
<b>(Voting)</b>	Pascal Simard	Bob Norris
	Jocelyn Moreno	
<b>Ex Officio Directors:</b>	Mike Baker, Secretary	Erin Montgomery
<b>(Non-Voting)</b>	Dr. Colleen Davies	Dr. Nichole Currie
<b>Also Present:</b>	Adrian Thiel (CFO)	
<b>Recording Secretary:</b>	Carla Porter	
<b>Regrets:</b>	Jim Rowe	Georgette Saxton
	Sandra Perreault	

**Quorum** - majority of Voting Members or 6 Voting Members

***With the COVID-19 pandemic and the social distancing guidelines, the Board of Directors meeting is being held virtually via GoToMeeting.***

1. **Call to Order** - The meeting was called to order at 1732 hours.
2. **Declaration of Conflict of Interest** - None.
3. **Approval of the Agenda** - The agenda was presented for approval with no objections.
4. **Approval of the Previous Minutes**  
The minutes of the Open Board of Directors meeting of November 24, 2020 were taken as read and verified.
5. **Board Chair Report**  
Bruce Hawkins' report was pre-circulated for members' information (**Appendix A**).
6. **Administration Report**
  - 6.1. **President & Chief Executive Officer's Report**  
Pre-circulated for members' review and information was Mike Baker's report (**Appendix B**). The operations scorecard for the period ending December 31, 2020 and COVID trend charts were pre-circulated for members' information with updates shared at the meeting.

The following points were noteworthy:

- The Operations Optimization Plan (OOP) continues to be developed. Initiatives from 2014 were reviewed and a number will be readdressed.
- The new Board portal has been populated with past meetings and the trustee

manual. **Carla Porter will be in contact with each member for training and iPad distribution.**

- An update on the growth of COVID-19 cases locally was provided.
- Discussion was held on the roll out and distribution of the vaccine.
- The team is appreciative of the Board for recognizing the workload and their decision to decrease the meeting requirements for January, February and March. The Board is open to further reductions should they be required.
- The most concerning aspect from the CEO's perspective is staff and physician burnout. Due to COVID, other items have been less of a focus to ensure we are not over demanding of staff. From a Physician wellness perspective, self-care is a priority and to remove the element of burnout, administrative functions are being assessed to balance work and home life. Employee wellness continues to support staff. From the CNE's perspective, in an anticipation of a surge, having enough health human resources to provide care safely and support our community is a concern. Teams have been resilient, especially within the second wave.

## **6.2. Chief Nursing Executive's Report**

The report (**Appendix C**) was pre-circulated for members' information which focused on: COVID-19 update, in-patient surge capacity planning, mobile enhancement and support team, COVID-19 testing platform implementation, and Accreditation. Temiskaming Hospital has achieved a significant achievement with being recognized as a Level 1 Choosing Wisely Canada hospital.

## **6.3. Chief Financial Officer's Report**

The report (**Appendix D**) was pre-circulated for members' information which focused on: structure changes, process reviews, union negotiations, capital projects process, ONE Project, and 2021-22 budget.

## **7. Finance**

### **7.1. November Year End Projection**

Adrian Thiel presented the November 2020 results (**Appendix E**) reporting a projected operating deficit including COVID has decreased from September's projection to \$1,361,809. The letter confirming funding for the extra 10 beds is still pending; the funding has not been accrued.

### **MOTION 1**

Moved by: Richard Males Seconded by: Pascal Simard

*That the Report of the Treasurer be approved.*

**CARRIED**

### **7.2. 2021-22 Budget / Hospital Accountability Planning Submission (HAPS)**

Communication from the NE LHIN is pending with respect to guidelines and due dates for the budget.

## **8. Quality**

### **8.1. Occupational Health & Safety – Q3 Report**

The report was pre-circulated for members' review (**Appendix F**). Adrian Thiel highlighted the report.

## **9. Committee:**

### **9.1. Medical Advisory Committee**

Pre-circulated for members' information were the minutes of the meeting held on

December 8, 2020 and January 12, 2021.

**MOTION 2**

Moved by: Bob Norris Seconded by: Dan Fenety  
*That the Board of Directors approves the appointment of Dr. Hillary Lawson as Chief of OB, effective immediately.*

**CARRIED**

**10. Hospital Foundation Report**

Mike Baker noted the first 50/50 draw payout was \$28,970 which is exceptional for the first draw. The other half is going towards automated blood pressure monitors for the hospital. The Care Close to Home campaign officially hit \$5M raised on Friday, January 15, 2021

**11. Correspondence / For Information Purposes**

Pre-circulated for information purposes:

- Newspaper Clippings & Facebook Posts

**12. In-Camera Business**

**MOTION 3**

Moved by: Jocelyn Moreno Seconded by: Denise Balch  
*That the meeting move in-camera at 1914 hours.*

**CARRIED**

**MOTION 4**

Moved by: Pascal Simard Seconded by: Richard Males  
*That the Open Board meeting reconvenes at 1929 hours.*

**CARRIED**

**13. Date of Next Meeting**

The next meeting will be held on Tuesday, February 23, 2021.

**14. Adjournment**

There being no further business, the meeting was adjourned at 1929 hours.

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Bruce Hawkins, Chair

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Mike Baker, Secretary