

**BOARD OF DIRECTORS  
OPEN MINUTES**

Tuesday, November 24, 2020 at 1730 hours  
Hospital Boardroom / GoToMeeting

**Present:** Bruce Hawkins, Chair (via telecon) Denise Balch (via telecon)  
**Elected Directors:** Richard Males (via telecon) Dan Fenety (via telecon)  
**(Voting)** Pascal Simard (via telecon) Jim Rowe (via telecon)  
Georgette Saxton Bob Norris (via telecon)  
Sandra Perreault (via telecon) Jocelyn Moreno (via telecon)

**Ex Officio Directors:** Mike Baker, Secretary Erin Montgomery  
**(Non-Voting)** Dr. Colleen Davies (via telecon) Dr. Nichole Currie (via telecon)

**Also Present:** Adrian Thiel (CFO)

**Guest:** Louis Gravel (via telecon)

**Recording Secretary:** Carla Scott

**Quorum** - majority of Voting Members or 6 Voting Members

***With the COVID-19 pandemic and the social distancing guidelines, the Board of Directors meeting is being held virtually via GoToMeeting.***

1. **Call to Order** - The meeting was called to order at 1733 hours.
2. **Declaration of Conflict of Interest** - None.
3. **Approval of the Agenda** - The agenda was presented for approval with no objections.
4. **Approval of the Previous Minutes**  
The minutes of the Open Board of Directors meeting of October 27, 2020 were taken as read and verified.

**5. Education Session:**

The presentation was pre-circulated for members review (**Appendix A**). Louis Gravel presented on the hospital's digital health strategy including an update on the ONE project which is the installation of Meditech Expanse that will serve as the regional Hospital Information System for all 24 acute hospitals with a regional governance group.

A review of the project timelines, current status of the committee streams and wave 2 implementation key milestones were outlined including a draft total cost of ownership for discussion purposes. Representation from wave 1 sites is built into the wave 2 design.

**Denise Balch joined the meeting at 1800 hours.**

A draft MOU with ownership structure is expected to be ready to present to Boards in January 2021. Concerns were expressed with the expectation to sign a MOU without having

final total cost of ownership established and financing secured. An established committee is investigating funding sources and options. The funding model/methodology for each hospital's cost is being established and should be representative of the hospital's funding model through the provincial government.

As new equipment is purchased, integration with Meditech Expanse is ensured. Primary care providers will continue to have remote access to the hospital's Meditech system.

**Dr. Nichole Currie joined the meeting at 1817 hours.**

**Louis Gravel exited the meeting at 1820 hours.**

## **6. Board Chair Report**

Bruce Hawkins' report was pre-circulated for members' information (**Appendix B**).

The November 18, 2020 OHA's Governance Essentials presentation spoke to Boards adjusting to the COVID environment and in consideration of BLG's governance advice during COVID-19, the recommendation to suspend Board sub-committees for January, February and March was raised for consideration. The organization is facing COVID fatigue in the ever changing environment and increasing demands. A modified work plan schedule was presented outlining a schedule for a number of items to be: brought straight to the Board meeting, postponed or cancelled. Mike Baker is committed to provide regular communications to the Board to maintain the connection between monthly board meetings.

Discussion was held on the benefits, risks and strategies and concluded with support to suspend the next three months of sub-committee minutes.

## **7. Administration Report**

### **7.1. President & Chief Executive Officer's Report**

Pre-circulated for members' review and information was Mike Baker's report (**Appendix C**). Mike continues to work through a strategy to address the funding issue for the four unfunded beds in operation. The operations scorecard for the period ending October 31, 2020 and COVID trend charts were pre-circulated for members' information with updates shared at the meeting.

### **7.2. Chief Nursing Executive's Report**

The report (**Appendix D**) was pre-circulated for members' information which focused on: in-patient occupancy and capacity, Maternal-Child Transport Advisory Committee and Trillium Gift of Life Network. In addition, Erin Montgomery spoke to the collaboration with Home and Community Care and NE LHIN to secure funding for ALC avoidance. Additional resources will enhance community supports and support patients to transition back to their home.

## **8. Committees**

### **8.1. Quality & Service Planning Committee**

Pre-circulated for members' information were the minutes of the meeting held on November 11, 2020. Denise Balch provided an overview of the meeting.

### **8.2. Finance & Resource Planning Committee**

Pre-circulated for members' information were the minutes of the meeting held on November 17, 2020. Pascal Simard noted the insurance coverage changes. Mike Baker addressed the inquiry about directors and officers liability insurance and coverage for errors and omissions which covers wrongful acts committed by directors, officers, board and committee members while they are working for and on behalf of Temiskaming Hospital.

A presentation from Connor Clark and Lunn will be scheduled for May.

**MOTION 1**

Moved by: Richard Males Seconded by: Sandra Perreault

*That the Report of the Treasurer be approved.*

**CARRIED**

**8.3. Medical Advisory Committee**

Pre-circulated for members' information were the minutes of the meeting held on November 10, 2020. Dr. Colleen Davies noted the changes to the terms of references presented for approval.

**MOTION 2**

Moved by: Bob Norris Seconded by: Dan Fenety

*That the Board of Directors approves the terms of reference for the ER/SCU Committee as presented.*

**CARRIED**

**9. Hospital Foundation Report**

Jim Rowe reported the 50/50 fundraiser begins December 15, 2020 with the first draw on January 15, 2021; winners will be announced on CJTT. The annual election of officers and directors was completed after being postponed from the regular schedule. The Care Close to Home \$5M goal is \$100k away. Jim acknowledge donations from Frogs Breath Foundation, Biker's Reunion and Ontario Power Generation.

**10. Correspondence / For Information Purposes**

Pre-circulated for information purposes:

- Newspaper Clippings & Facebook Posts

**11. In-Camera Business**

**MOTION 3**

Moved by: Pascal Simard Seconded by: Dan Fenety

*That the meeting move in-camera at 1930 hours.*

**CARRIED**

**MOTION 4**

Moved by: Dan Fenety Seconded by: Pascal Simard

*That the Open Board meeting reconvenes at 1947 hours.*

**CARRIED**

**12. Date of Next Meeting**

The next meeting will be held on Tuesday, January 26, 2021.

**13. Adjournment**

There being no further business, the meeting was adjourned at 1947 hours.

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Bruce Hawkins, Chair

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Mike Baker, Secretary