

**BOARD OF DIRECTORS
OPEN MINUTES**

Tuesday, June 23, 2020 at 1730 hours
Hospital Boardroom / GoToMeeting

Present: Bruce Hawkins, Chair (via telecon) Jim Rowe (via telecon)
Elected Directors: Richard Males (via telecon) Denise Balch (via telecon)
(Voting) Pascal Simard (via telecon) Jocelyn Moreno (via telecon)
Patricia Willard-Inglis (via telecon) Georgette Saxton (via telecon)
Dan Fenety (via telecon)

Ex Officio Directors: Mike Baker, Secretary Erin Montgomery
(Non-Voting) Dr. Colleen Davies Dr. Nichole Currie (via telecon)

Also Present: Andrew Brown (CFO) Oscar Poloni (KPMG)

Recording Secretary: Carla Scott

Quorum - majority of Voting Members or 6 Voting Members

With the recent COVID-19 pandemic and the social distancing guidelines, the Board of Directors meeting is being held virtually via GoToMeeting.

1. **Call to Order** - The meeting was called to order at 1736 hours.
2. **Declaration of Conflict of Interest** - None.
3. **Approval of the Agenda** - The agenda was presented for approval with no objections.
4. **Approval of the Previous Minutes**
The minutes of the Open Board of Directors meeting of May 26, 2020 were taken as read and verified.
5. **Board Chair Report**
Bruce Hawkins' report was circulated for members' information (**Appendix A**).
6. **Administration Report**
 - 6.1. **President & Chief Executive Officer's Report**
The operations scorecard for the period ending March 31, 2020 was pre-circulated for members' review (**Appendix C**). A year end summary was included on the status of each initiative.

Pre-circulated for members' review was Mike Baker's report (**Appendix B**) which focused on the current pandemic situation of COVID-19 and the hospitals response. Trend charts were pre-circulated for members' information. The deaths in the region stand at 8-Timmins, 2-Sudbury, 1-North Bay, 0-Timiskaming.

The trend charts showed:

- Deaths - highest count countries, by region, and lower count and local areas
- Cases – Canada & Ontario;
- North Eastern Ontario Health Units - COVID-19 positive cases;
- ICU utilization, hospitalizations, vented patients - assumptions for Temiskaming Hospital;
- Hospital Capacity Overall;
- Testing by Public Health Unit;
- Demographic breakdown of the cases in the District; and testing levels for the Health Units in Northern Ontario and Ontario. Timiskaming Health Unit is second in Northern Ontario in number of tests per 100,000 at 9,442.7.

Dan Fenety joined the meeting at 1750 hours.

The long term care bed situation was discussed and the impact to the Hospital with Long Term Care Homes decreasing their 4+ bed ward rooms.

Oscar Poloni joined the meeting at 1814 hours.

A strategic approach to deal with the long term care situation will be required. The Ministry has recommended that hospitals consider decreasing ward room beds, however it will approach it by undertaking an IPAC assessment.

The Chair directed the meeting to item 7.2.

7. Committees

7.1. Quality & Service Planning Committee

Pre-circulated for members' information were the minutes of the meeting held on June 10, 2020. Denise Balch reported on the meeting.

The Chair directed the meeting to item 7.3.

7.2. Finance & Resource Planning Committee

Pre-circulated for members' information were the minutes of the meeting held on June 16, 2020. Pascal Simard noted the hospital's year end projected operating deficit at \$1,798,618 a variance of \$653,937 from budget. The deficit is comprised of many foregone revenues resulting from the temporary suspension of services and reduced volumes and differential room charges resulting from the need to isolate new admissions as an infection prevention and control measure. Reduced parking revenues, costs of the Regional Assessment Centre as well as incremental costs (human resources, supplies, etc.) pertaining to the Hospital's preparation for and response to the ongoing global pandemic contribute to the projected deficit. Ministry funding is anticipated for COVID-19 related expenses.

Concerns were raised and discussion held given the significant deficit projection. The Board is cautious as a deficit reduction plan will be required if the government does not fund the full pandemic costs.

Oscar Poloni spoke to the audited financial statements and the presentation provided to the Finance Committee. There were no uncorrected audit differences, no internal control weaknesses, and given the audit was completed remotely due to the pandemic it went very well.

MOTION 1

Moved by: Patricia Willard-Inglis Seconded by: Richard Males
That the Board of Directors approves the audited financial statements, the management report and audit findings report for the year ended March 31, 2020.

CARRIED**MOTION 2**

Moved by: Dan Fenety Seconded by: Richard Males
That the Report of the Treasurer be approved.

CARRIED

The Chair directed the meeting to item 7.1

7.3. Medical Advisory Committee

Pre-circulated for members' information were the minutes of the meeting held on June 9, 2020. Dr. Colleen Davies noted that CT Colonography has been added to the Diagnostic Imaging Department services.

The Chair called for a break to convene the Annual General Meeting of the Corporation at 1858 hours. The regular meeting reconvened at 1903 hours. Oscar Poloni excused himself at 1903 hours.

8. Hospital Foundation Report

Jim Rowe reported that the Foundation held their AGM on June 22, 2020. The capital equipment list was approved for a total of \$594,700.

9. Correspondence / For Information Purposes

Pre-circulated for information purposes:

- Newspaper Clippings & Facebook Posts

Mike Baker spoke to the various media forums being used to engage the community and keep them informed about the hospital.

10. In-Camera Business**MOTION 3**

Moved by: Dan Fenety Seconded by: Patricia Willard-Inglis
That the meeting move in-camera at 1911 hours.

CARRIED**MOTION 4**

Moved by: Pascal Simard Seconded by: Richard Males
That the Open Board meeting reconvenes at 1953 hours with no report.

CARRIED**11. Date of Next Meeting**

The next meeting will be held on Tuesday, September 22, 2020.

12. Adjournment

There being no further business, the meeting was adjourned at 1953 hours.

Bruce Hawkins, Chair

Mike Baker, Secretary