

**BOARD OF DIRECTORS
OPEN MINUTES**

Tuesday, April 28, 2020 at 1730 hours
Hospital Boardroom / GoToMeeting

Present: Bruce Hawkins, Chair (via telecon) Jim Rowe (via telecon)
Elected Directors: Patricia Willard-Inglis (via telecon) Dan Fenety (via telecon)
(Voting) Richard Males (via telecon) Denise Balch (via telecon)
Pascal Simard (via telecon) Jocelyn Moreno (via telecon)
Georgette Saxton (via telecon)

Ex Officio Directors: Mike Baker, Secretary Erin Montgomery
(Non-Voting) Dr. Colleen Davies (via telecon) Dr. Nichole Currie (via telecon)

Also Present: Andrew Brown (CFO)

Recording Secretary: Carla Scott

Quorum - majority of Voting Members or 6 Voting Members

With the recent COVID-19 pandemic and the social distancing guidelines, the Board of Directors meeting is being held virtually via GoToMeeting.

- 1. Call to Order** - The meeting was called to order at 1732 hours.
- 2. Declaration of Conflict of Interest** - None.
- 3. Approval of the Agenda** - The agenda was presented for approval with no objections.
- 4. Approval of the Previous Minutes**
The minutes of the Open Board of Directors meeting of March 24, 2020 were taken as read and verified.
- 5. Board Chair Report**
Bruce Hawkins' report was pre-circulated for members' review (**Appendix A**).
- 6. Administration Report**
 - 6.1. President & Chief Executive Officer's Report**
Pre-circulated for members' review was Mike Baker's report (**Appendix B**) which focused on the current pandemic situation of COVID-19 and the hospitals response. Trend charts were pre-circulated for members' information. World-wide the number of cases breached 3,000,000 while deaths breached 200,000.

The trend charts showed:

- Deaths - highest count countries, by region, and lower count and local areas
- Cases – Canada & Ontario;
- North Eastern Ontario Health Units - COVID-19 positive cases;
- ICU utilization, hospitalizations, vented patients - assumptions for Temiskaming

- Hospital;
- Hospital Capacity Overall; and
- Testing by Public Health Unit.

Discussion held on the plan to manage critical patients requiring a ventilator and the critical care processes in place for regular operations and a surge. The management of a vented COVID-19 patient is diverse due to the rapid decline of the virus.

Concerns were raised regarding false feelings of security causing an increase in local cases. The community was recognized for staying home which is making a difference in the number of local cases. Mike Baker continues to provide consistent social media messaging emphasizing the important message to support flattening the curve and that message is coordinated with the Timiskaming Health Unit messaging.

The assessment centre operations will be reassessed and adjusted regularly to meet the community demand.

7. Committees

7.1. Quality & Service Planning Committee

Pre-circulated for members' information were the minutes of the meeting held on April 8, 2020. Denise Balch provided a summary. Communication received from Accreditation Canada that all assessments are postponed to September 30, 2020.

7.2. Medical Advisory Committee

Pre-circulated for members' information were the minutes of the meeting held on April 8, 2020.

MOTION 1

*Moved by: Patricia Willard-Inglis Seconded by: Richard Males
That the Board of Directors appoints Dr. Colleen Davies as Chief of Staff and Dr. Patrick Logan as Vice President of the Professional Staff/Senior Advisory Physician for the 2020/21 term.*

CARRIED

MOTION 2

*Moved by: Richard Males Seconded by: Denise Balch
That the Board of Directors approves the 2020-2021 Chiefs of Service.*

- Chief of Emergency/Special Care – Dr. Jean Corbin
- Chief of Obstetrics – Dr. Steve Sears
- Chief of Medicine – Dr. Ryan Sayer
- Chief of Surgery – Dr. Khaled Elgadi
- Chief of Anaesthesia – Dr. Chris Blount

CARRIED

MOTION 3

*Moved by: Patricia Willard-Inglis Seconded by: Dan Fenety
That the Board of Directors approves the Professional Staff Committee Appointments Listing as presented.*

CARRIED

7.3. Finance & Resource Planning Committee

Pre-circulated for members' information were the minutes of the meeting held on April

21, 2020. Pascal Simard noted the hospital's year end projected operating deficit increase from \$85,786 to \$158,953.

Dr. Colleen Davies joined the meeting at 1835 hours.

MOTION 4

Moved by: Dan Fenety Seconded by: Jocelyn Moreno
That the Report of the Treasurer be approved.

CARRIED

MOTION 5

Moved by: Richard Males Seconded by: Patricia Willard-Inglis
That the Board of Directors approves the additional emergent capital requests for items totaling \$146,903: second Clorox 360 System; medication carts; iPads; telemetry monitors; beds; mattresses; and over the bed tables.

CARRIED

7.4. Governance Committee

Pre-circulated for members' information were the minutes of the meeting held on April 21, 2020. Patricia Willard-Inglis provided highlights. On boarding new directors will be postponed.

8. Hospital Foundation Report

Jim Rowe announced that the Foundation approved the purchase of an infant care bed.

9. Correspondence / For Information Purposes

Pre-circulated for information purposes:

- Newspaper Clippings

10. In-Camera Business

MOTION 6

Moved by: Denise Balch Seconded by: Richard Males
That the meeting move in-camera at 1848 hours.

CARRIED

MOTION 7

Moved by: Dan Fenety Seconded by: Patricia Willard-Inglis
That the Open Board meeting reconvenes at 1930 hours with no report.

CARRIED

11. Date of Next Meeting

The next meeting will be held on Tuesday, May 26, 2020 at 1700 hours.

12. Adjournment

There being no further business, the meeting was adjourned at 1931 hours.

Bruce Hawkins, Chair

Mike Baker, Secretary