

BOARD OF DIRECTORS OPEN MINUTES

Tuesday, February 27, 2018 at 1730 hours
Hospital Boardroom

Present:	Patricia Willard-Inglis, Acting Chair	
Elected Trustees: (Voting)	Mark Everard	Richard Beauchamp
	Bruce Hawkins (via skype)	Dan Fenety (via skype)
	Georgette Saxton	Maurice Landriault
	Deborah Murray	
Ex Officio Trustees: (Non-Voting)	Mike Baker, Secretary	Erin Montgomery
	Dr. Nichole Currie	
Also Present:	Angela Peters-Carlson (CFO)	
Guests:	Lisa Poeta	Will Baker
Recording Secretary:	Carla Scott	
Regrets:	Dr. Khaled Elgadi	Dr. Pat Logan
	John Bernstein	
Absent:	Teb Phala	

Quorum - majority of Voting Members or 6 Voting Members

1. Call to Order

The meeting was called to order at 1733 hours.

2. Declaration of Conflict of Interest - None.

3. Approval of the Agenda

The agenda was presented for approval with the addition of Safety Deposit Box under Other Business. No objections noted.

Will Baker entered the meeting at 1737 hours.

4. Education Session

Will Baker, Health & Safety Coordinator, highlighted the new training program designed to sharpen employees' leadership skills during a code white response (Violent/ Behavioural Situation). The full day training program called "Code White – How to de-escalate behavioral problems in healthcare using empathy and leadership" was launched in January 2018. To date 80 clinical employees have been trained with an overall rating of 4.8 out of 5. It is anticipated to have 91% of clinical staff trained by the end of March. Temiskaming Hospital is committed to the principle of having a right to a respectful environment that is free from violence and harassment.

In May and June 2017, Temiskaming Hospital participated in an on-site review by the Ontario Ministry of Labor, as part of their Health Care Enforcement Initiative. Of the initiative components, workplace violence was identified as one for improvement/correction for Temiskaming Hospital with implementation of an improved Code White protocol and

emergency department response to workplace violence. The Ministry of Labor will be returning in June 2018 for a follow-up visit.

Will Baker exited the meeting at 1746 hours.

5. Board Chair Report

Bruce Hawkins highlighted his report (**Appendix A**). The Governance Committee will review the OHA's Board Self-Assessment Tool for implementation. Survey results help the Board identify areas where they perform well and areas for improvement. Responses are confidential and aggregated results are shared through a final report. This tool would replace the paper survey currently in place.

The CEO evaluation process will be reviewed at the next Governance Committee meeting.

6. Approval of the Minutes

The minutes of the Open Board of Directors meeting of January 23, 2018 were taken as read and verified.

7. Committees

7.1. Quality & Service Planning Committee

Pre-circulated for members' information were the minutes of the Quality & Service Planning Committee meeting held on February 14, 2018. Deborah Murray provided highlights of the meeting. In addition to the summary, the Ministry of Labour noted during their visit in June 2017, with regard to infection control, that the varied measures in place were impressive and praised the hospital for having the glass enclosures in the clinical areas.

The draft 2018/19 Quality Improvement Plan (QIP) will be posted following the Board meeting for public consultation. This is the first year input will be sought on the draft QIP.

MOTION 1

*Moved by: Maurice Landriault Seconded by: Richard Beauchamp
That the Board of Directors receives the Quality and Service Planning Committee minutes of February 14, 2018.*

CARRIED

7.2. Finance & Resource Planning Committee

Pre-circulated for members' information was the Treasurer's Report. Maurice Landriault reported a below the line deficit of \$260,109; tracking under budgeted deficit by \$12,838.

The January 2018 HSAA Communiqué was circulated. A new template has been developed, reflecting current laws and policies. The LHIN Board anticipates approval in February, after which will be distributed to hospitals for Board review and signing.

MOTION 2

*Moved by: Richard Beauchamp Seconded by: Maurice Landriault
That the Report of the Treasurer be approved.*

CARRIED

7.3. Medical Advisory Committee

Pre-circulated for members' information were the minutes of the Medical Advisory Committee meetings held on February 13, 2018.

MOTION 3

*Moved by: Richard Beauchamp Seconded by: Maurice Landriault
That the Board of Directors receives the Medical Advisory Committee minutes of February 13, 2018.*

CARRIED

8. Hospital Foundation Report

Georgette Saxton, Hospital Foundation Chair reported that the Radiothon was successful raising \$24,250. A \$20,000 corporate donation was received following the Radiothon which supported the \$45,000 commitment to purchase the Pulmonary Functioning Lab.

Richard Beauchamp has accepted to join the Hospital Foundation Board.

MOTION 4

*Moved by: Maurice Landriault Seconded by: Mark Everard
That Richard Beauchamp be appointed as Director on the Temiskaming Hospital Foundation.*

CARRIED

9. Correspondence / For Information Purposes

Pre-circulated for information purposes:

- Newspaper Clippings
- Thank you Notes
- NE LHIN Board Highlights, January 10, 2018
- Bilingual Community Consultations – Centre de santé communautaire du Témiskaming & Temiskaming Hospital – February 28 and March 5, 2018

10. Other Business

10.1. Safety Deposit Boxes

The Hospital currently has two safety deposit boxes. Board resolution is required to grant access to the contents and to close the boxes.

MOTION 5

*Moved by: Maurice Landriault Seconded by: Richard Beauchamp
That the Board of Directors grants Angela Peters-Carlson access to the Scotiabank safety deposit boxes to access the contents, remove the contents and to close the boxes.*

CARRIED

11. President & Chief Executive Officer's Report

Mike Baker highlighted within the report (**Appendix B**) the activities undertaken and upcoming for the period of January 24 to March 21, 2018 in addition to daily walkabouts throughout the hospital.

Improving indigenous services is a focus, ideas around cultural needs were discussed to better serve and create a welcoming and safe environment.

An employee survey on the cafeteria situation will be released requesting feedback on when staff require nourishment, types of food they are interested in, including a price sensitivity section. The feedback is vital to determine the extent of services and whether it is

sustainable. Community engagement will follow.

12. Chief Nursing Officer's Report

Erin Montgomery provided a review of the report (**Appendix C**). Erin expanded on how our community will benefit with access to a community-based addictions treatment/care through Rapid Access Addiction Medicine (RAAM) Clinics which is part of the Ministry of Health and Long-Term Care's opioid strategy. A video was shared on the successful implementation of the Rapid Access Addiction Medicine (RAAM) Clinics at Women's College Hospital <https://youtu.be/dSEwL6VrMZ8>.

The severity of the opioid issue in the community was questioned and what role the Hospital plays in terms of educating the community. The Temiskaming Collaborative established mental health and addictions care/services as a local planning priority for the year. The sub-group/problem solving group will identify and define the gaps and pressures within our system related to mental health and addictions. This will be done by developing recommendations for the Collaborative table on what can be done collectively within our existing resources to address the gaps and pressures and what additional resources we will need in order to address the gaps and pressures. The LHIN is also focusing on an opioid strategy. **Erin Montgomery will provide a presentation at the next Board meeting.**

A heartwarming letter of compliment was shared pertaining to the care received from our obstetrical department.

13. In-Camera Business

MOTION 6

Moved by: Richard Beauchamp Seconded by: Maurice Landriault
That the meeting move in-camera at 1901 hours.

CARRIED

MOTION 7

Moved by: Mark Everard Seconded by: Georgette Saxton
That the Open Board meeting reconvenes at 1930 hours with no report.

CARRIED

14. Date of Next Meeting

The Board of Directors will meet next on Tuesday, March 27, 2018 at 1700 hours in the Hospital Boardroom.

15. Adjournment

There being no further business, the meeting was adjourned at 1931 hours.

Patricia Willard-Inglis, Acting Chair

Mike Baker, Secretary